

AGENDA
FOR THE BOARD OF TRUSTEES
OF THE TOWN OF BUENA VISTA, COLORADO
April 22, 2014

Work Session Regarding Westside Drainage Study at 6:00 PM

Regular Meeting at 7:00 PM
at the Buena Vista Community Center
Piñon Room – 715 East Main Street, Buena Vista, Colorado

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA
ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. AGENDA ADOPTION**
- V. CONSENT AGENDA**
 - A. Minutes**
 - 1. Regular Meeting – April 8, 2014
 - 2. Beautification – March 2014
 - 3. Recreation Board – March 12, 2014
 - 4. Safety Committee – March 11, 2014
 - 5. Water Board – March 19, 2014
 - B. Should the Board approve adoption of Resolution #19, Series 2014, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, APPOINTING TOM ROLLINGS AS A VOTING MEMBER OF THE BEAUTIFICATION ADVISORY BOARD”?**
 - C. Street Closure Request** – A request from Creekside Gathering Place to close Cedar Street, between Creekside and Musick International on Saturday, June 21, 2014, 12:00 pm – 10:00 pm for June Jam event.
- VI. PUBLIC COMMENT**
- VII. RESPONSE TO PUBLIC COMMENT**
- VIII. BUSINESS ITEMS**
 - A. Gateway Plaza Discussion.**
 - B. Appointment of Mayor Pro-Tem.**
 - C. Should the Board approve adoption of Resolution #20, Series 2014, entitled “A RESOLUTION OF THE BOARD OF TRUSTEE OF THE TOWN OF BUENA VISTA, COLORADO REAPPOINTING BRANDY REITTER AS TOWN ADMINISTRATOR”?**
 - D. Should the Board approve adoption of Resolution #21, Series 2014, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING JEFFERSON PARKER AS TOWN ATTORNEY”?**
 - E. Should the Board approve adoption of Resolution #22, Series 2014, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING MARY JO BENNETTS AS TOWN CLERK”?**
 - F. Should the Board approve adoption of Resolution #23, Series 2014, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING JUDGE NEIL REYNOLDS AS MUNICIPAL COURT JUDGE”?**

This Agenda may be Amended

Posted at Buena Vista Town Hall, www.buenavistaco.gov, Post Office, and Public Library on
Friday, April 18, 2014

- G. Should the Board approve adoption of Resolution #24, Series 2014, entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING MICHAEL HICKMAN AS TOWN TREASURER**”?
- H. Should the Board approve adoption of Resolution # 25 Series 2014, entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A LEASE AGREEMENT WITH MEADOWS FARM, LLC FOR THE USE OF THE TOWN OF BUENA VISTA LEESMEAGH WATER RIGHT FOR THE IRRIGATION OF A PORTION OF MEADOWS FARM LLC PROPERTY**”?
- I. Should the Board approve adoption of Resolution #26, Series 2014, entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, AUTHORIZING AND APPROVING A LEASE AGREEMENT FOR THE ST. ROSE OF LIMA PARK CHAPEL WITH THE CHAMBER OF COMMERCE**”?
- J. Should the Board approve adoption of Resolution #27, Series 2014, entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A RENEWAL OF OUR HEALTH INSURANCE POLICY WITH CEBT THROUGH WILLIS OF COLORADO, ADMINISTRATOR OF THE CEBT HEALTH INSURANCE PLAN FOR THE PERIOD OF JULY 1, 2014 THROUGH JUNE 30, 2015**”?
- K. Authorization to Execute the Intergovernmental Agreement Between the Town of Buena Vista, Colorado and Chaffee County for the Provision of Law Enforcement Services within Unincorporated Chaffee County.
- L. Discussion Regarding Appointment of Trustee Liaisons to Advisory Boards and Designation of Official Town Representatives to Community Based Boards and/or Activities.
- M. Wayfinding Discussion
- N. Discussion of 2014 Roadway Improvements Project
- IX. **STAFF REPORTS**
 - 1. Town Administrator
 - 2. Town Treasurer
 - 3. Airport
- X. **TRUSTEE/STAFF INTERACTION**
- XI. **ADJOURNMENT**

This Agenda may be Amended

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**MINUTES OF A REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
TOWN OF BUENA VISTA, COLORADO**

April 8, 2014

Work Session Regarding Planning, Public Hearing and Wayfinding at 6:02 PM

Present for the work session: Mayor Joel Benson, Trustees Eric Gibb, David Volpe, Phillip Puckett, Carrie Carey, Duff Lacy, Keith Baker, Public Works Director Rich Landreth, Town Treasurer Mike Hickman, Town Administrator Brandy Reitter, Director of Planning Dee Miller, Planning Intern Shelby Buckingham, and Town Clerk Mary Jo Bennetts.

Director of Planning Dee Miller explained the public hearing process for planning. She walked through the planning process with Special Use permits and Variance permits. The applications that are used were presented and described. Miller also showed the flow charts for the process, along with the timeline. Questions were asked and discussion followed.

Planning Intern Shelby Buckingham gave the wayfinding plan presentation. It was in draft format and she was looking for feedback from the Board. She gave history and background of the project and the wayfinding committee, along with the process of developing signage. The main goal of the signs is to prevent people from just passing through town. She described the existing conditions, removal recommendations, design and color, and types of signs. Questions and discussion followed.

Mark Arnold, CR 361, had questions regarding the signs. He asked about his proposal and if a design has been chosen for the sign on hill. He was told it will be posted on the website. The deadline for comments by the Board is April 16th to staff. Joy Dupree of the wayfinding committee talked about the process of an interim phase on the signs.

The work session ended at 7:02 PM.

CALL TO ORDER 00:05

A Regular meeting of the Board of Trustees was called to order at 7:07 PM on Tuesday, April 8, 2014, at the Buena Vista Community Center, Pinon Room, 715 E. Main Street, Buena Vista, Colorado by Mayor Joel Benson. Present were Trustees Carey Carrie, Keith Baker, Duff Lacy, Norm Nyberg, Phillip Puckett, Jerry Steinauer, Police Chief Jimmy Tidwell, Fire Chief Dixon Villers, Public Works Director Rich Landreth, Town Treasurer Mike Hickman, Director of Parks and Recreation Kathryn Wadsworth, Director of Planning Dee Miller, Town Administrator Brandy Reitter, Town Attorney Jefferson Parker, and Town Clerk Mary Jo Bennetts.

ROLL CALL 00:10

Town Clerk Mary Jo Bennetts proceeded with the roll call and declared a quorum.

PLEDGE OF ALLEGIANCE 00:28

Mayor Benson led in the Pledge of Allegiance.

AGENDA ADOPTION 00:50

Mayor Benson moved the presentation and oath of office to after the consent agenda and before public comment.

Motion #1 by Trustee Nyberg, seconded by Trustee Carey, to adopt the Agenda as amended.

Motion carried, 6-0.

CONSENT AGENDA 1:39

A. Minutes

1. Regular Meeting – March 25, 2014
2. Planning & Zoning – March 19, 2014
3. Trails Board – March 4, 2014
4. Tree Board – March 6, 2014

Motion #2 by Trustee Carey, seconded by Trustee Nyberg, to approve the Consent Agenda as presented. **Motion carried, 6-0.**

SPECIAL PRESENTATION 2:06

Plaques were presented to Jerry Steinauer and Norm Nyberg in appreciation for their service as Trustees to the Town of Buena Vista.

OATH OF OFFICE 3:10

Oath of Office was given by Town Clerk Mary Jo Bennetts to Mayor Benson and Trustees Eric Gibb, David Volpe, and Duff Lacy.

PUBLIC COMMENT 05:43

Kevin Burdges, 125 Baylor Dr. addressed the Board regarding parking along softball field, tennis court, police station, and north side of community center. He is concerned about the parking being taken away and he does not feel the road will be wide enough for traffic.

Jed Selby, 901 S. Main St., cited the complete streets manual. He agreed there will be some loss of spaces at the softball field, but you gain a narrow street that balances all the other uses. There is parking that is not shown on the plans Mr. Burdges is looking at. Narrow road makes traffic go slow and there will be room for everything. He thinks it is a good design.

Jon Hollenbeck, 117 Grouse Rd., spoke about the intersection at E. and S. Main Streets and the street closure. Regarding the parking at softball field – he is concerned about lack of spaces. If there needs to be a design change, it needs to be done quickly because ACA is beginning work on the street now. Street closure will need to occur the 3rd week of May to put base down and pave street for intersection before Paddlefest.

JJ Kinsfather, 905 Swift Circle, thanked the town for getting project going quickly. He thinks the plan is great. There will be a pedestrian connection to river, town, park and school. Parking at the softball field will be a change, but he understands that parallel parking still available. The connection is too valuable to give up.

RESPONSE TO PUBLIC COMMENT 18:14

Mayor Benson stated the project will be a change and there will be parts that people do not like. Public Works Director Landreth spoke about the section being discussed; parking is always allowed, but there are no marked sites. There will be 34 feet of width and 32 ft. of asphalt. He feels it is plenty wide and does not see a problem. One of the goals was to make sure that area was safer with slower speeds. Paving will go 50 ft. past the sign; almost to turn-off to baseball field. Landreth does not feel busses / traffic will be a problem. No trees at this time; grass eventually. The pull-in parking would still be by softball fields and tennis courts, but not by intersection. Regarding police dept. parking – the head-in parking is going away, but there are 20 spots on west side of building. Parallel parking will be available in front. Traffic will be slower; there is a 3-way stop. Safety and parking were discussed. Trustees agreed that things have been reviewed and discussed; the town will stay with plan decided on already.

BUSINESS ITEMS

Fire Inspection Proposal 30:12

Town Administrator Reitter introduced the discussion on fire inspections. The current inspector does inspections part-time and has a full-time job. There is a back log because of lack of time. Chaffee Fire has suggested the possibility of consolidating the inspection function. Technology – Chaffee Fire has a great database.

Chief Bertram, Chaffee Co. Fire Chief, spoke about working together and becoming more efficient. There is a central database where information can be shared. It would be beneficial to have consistency in fire inspections; both departments have to review anyway. It is a good project to move forward with. The county would like to inspect businesses annually. It is a computer based program and all inspections are done on-line. Certifications are required for the fire inspector. The county fire inspector is certified as a Fire Inspector I and he keeps up to date.

The Town would need to work on an Agreement and staff would draft a MOU. Compensation would be needed; per inspection payment or come up with a year contract amount. Regarding budget and cost, the Town could reallocate the funds for 2014 for the current fire inspector to the County Inspector. Inspection,

follow up and enforcement would all be covered. The Trustees agreed they would like to pursue this idea. Next step would be to put together a proposal and address budget and code enforcement.

Discussion Regarding Special Use Process: Airport Overlay 47:22

Director of Planning Dee Miller discussed the land use code requirement of property in the airport overlay to go through special use permitting. She suggested it could be more of an administrative process instead of going to Board to save time for property owner.

Town Attorney Parker discussed the code and airport overlay district. Section 61-70c3 – all uses must be accordance with a special use requirements. There are FAA regulations to consider also. The ordinance could be amended. A zoning code change would have to go to the Planning Commission before the Board. The property owner requested an emergency ordinance, but those are for health and safety issues and go into effect immediately. Board may want to visit code so special use permit is not needed.

Administrative process could also be approved. FAA regulations are incorporated in the code. The code is stricter probably than FAA regulations. The Board discussed the property in question and the land use code. The Trustees felt it could be decided administratively. They would like to change code to allow administrative decision. Staff agreed to pursue this code change.

Currently the code says property owner needs a special use permit for addition of a bedroom. The owner needs to go through process; this is not really pertaining to an emergency ordinance.

John Warnick, 115 Harvard Lane, cited structure, glare and interference regarding FAA. He discussed the problem with the code.

The application for this permit will be presented to P&Z and Board in May. Baker suggested waiving to move forward. Parker said towns don't normally waive code provisions, but it is also a burden on applicant. Baker added this is an example of exactly why we need consultant to review and fix code.

PUBLIC HEARING – Should the Board approve adoption of Ordinance #3, Series 2014, entitled “AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, AMENDING SECTION 11-111 AND SECTION 11-122(C) OF THE BUENA VISTA MUNICIPAL CODE CONCERNING DEFINITIONS OF SPECIAL EVENT AND TOWN ADMINISTRATOR AND DEADLINES FOR SPECIAL EVENT APPLICATIONS”? 1:06:26

Director of Parks & Recreation Kathryn Wadsworth presented the Ordinance.

Mayor Benson opened the Public Hearing for public comment at 8:15 PM with no comment received. The Public Hearing was closed.

Attorney Parker stated that in Section 1, it should be noted as “Section 11-111” and not Section 1-111.

Motion #3 by Trustee Baker seconded by Trustee Puckett to approve adoption of Ordinance #3, Series 2014, entitled “**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, AMENDING SECTION 11-111 AND SECTION 11-122(C) OF THE BUENA VISTA MUNICIPAL CODE CONCERNING DEFINITIONS OF SPECIAL EVENT AND TOWN ADMINISTRATOR AND DEADLINES FOR SPECIAL EVENT APPLICATIONS**”. Motion carried, 6-0, as amended

PUBLIC HEARING – To consider an application from Mic and Molley Heinekamp for a Special Use Permit to allow a grain silo to be located on the Eddyline Brewery lot at 102 Linderman, Buena Vista, Colorado, in the B-1 Zone per Buena Vista Municipal Code Sec. 16-155(13) Special Use. Should the Board approve adoption of Resolution #16, 2014, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO FOR A SPECIAL USE PERMIT TO ALLOW A GRAIN SILO/MALT BIN TO BE LOCATED AT THE EDDYLINE BREWERY AT 102 LINDERMAN IN THE TOWN OF BUENA VISTA, COLORADO”? 1:08:50

Director of Planning Dee Miller introduced the Special Use Permit. She discussed the Deerhammer silo approval. P&Z recommended approval with conditions. Eddyline owners have requested to not have a 3rd party inspection. Deerhammer was approved with 3rd party P.E. inspection. P&Z recommended approval without 3rd party P.E. inspection. Staff would expect Deerhammer to come back and request not to have 3rd party PE inspection if it is approved for the Eddyline Brewery.

Mayor Benson opened the Public Hearing to public comment at 8:25 PM with no comment. The Public Hearing was closed.

Sara Wittington, Salida, the architect on project, spoke for the owners and requested to not to have 3rd party inspection. She presented a letter for public record on the malt bin from the engineer. She also explained the closed system and the malt bin.

Discussion and questions by the Trustees followed. Baker feels fire inspection is adequate. Lacy does not feel 3rd party inspection necessary. Section 2, C would need to be deleted. Staff also needs to get in contact with Deerhammer and change that administratively.

Motion #4 by Trustee Puckett, seconded by Trustee Baker, to approve adoption of Resolution #16, 2014, entitled **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO FOR A SPECIAL USE PERMIT TO ALLOW A GRAIN SILO/MALT BIN TO BE LOCATED AT THE EDDYLINE BREWERY AT 102 LINDERMAN IN THE TOWN OF BUENA VISTA, COLORADO"**. Motion carried, 6-0, as amended – take out Section 2, C

PUBLIC HEARING – To consider an application from Thomas K. Ross & Nancy S. Ross for a Special Use Permit to allow an attached ADU in the B-1 OT Zone per Buena Vista Municipal Code 16-155 B-1 Special Uses (6). Property located at 420 E. Main Street, Buena Vista, Colorado. Should the Board approve adoption of Resolution #17, Series 2014, entitled **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO FOR A SPECIAL USE PERMIT TO ALLOW AN ACCESSORY DWELLING UNIT AT 420 EAST MAIN STREET IN THE TOWN OF BUENA VISTA, COLORADO"**? 1:26:29

Director of Planning Dee Miller introduced the Special Use Permit. She explained the land use code requirements. Applicant does not feel it needs special use approval. Town Attorney Parker stated the code lists apartment units and ADUs as special use.

Mayor Benson opened the Public Hearing to public comment at 8:45 PM, with no comment. The Public Hearing was closed.

Tom Ross, 623 Cedar, owner of property stated he is tired of everything he has gone through. This is his 6th review. He just wants to build and the Town will be pleased at restoration of historic building. He had a letter to submit for public record.

Discussion and questions from Board followed. Mr. Ross discussed his experience and building plans. He has been waiting for plan approval and has not been happy with the process. He will be using building as an office. Main Street is mostly made up of businesses with apartments and he does not understand why this building requires a special use permit.

Motion #5 by Trustee Lacy, seconded by Trustee Carey, to approve adoption of Resolution #17, Series 2014, entitled **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO FOR A SPECIAL USE PERMIT TO ALLOW AN ACCESSORY DWELLING UNIT AT 420 EAST MAIN STREET IN THE TOWN OF BUENA VISTA, COLORADO"**. Motion carried, 6-0.

PUBLIC HEARING - To consider an application from Gary L. Guzik for a Variance to allow: the existing dwelling unit to be located less than the required 15' from the Carbonate Street property line per Sec. 16-245(a), and to allow the existing dwelling unit to occupy more than 2 historic Town lots varying from Sec. 16-245(g) a single family house shall not occupy more than 2 historic Town lots. The dwelling unit is located in the R1-OT Zone on lots 15, 16, and 17, at 439 California Street, Buena Vista, Colorado. Should the Board approve adoption of Resolution #18, Series 2014, entitled **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO APPROVING A VARIANCE FOR 439 CALIFORNIA STREET, BUENA VISTA, COLORADO"**? 1:38:27

Director of Planning Dee Miller introduced the public hearing and resolution and gave the background.

Mayor Benson opened the Public Hearing to public comment at 9:00 PM with no comment received. The public hearing was closed.

John Roorda of Arkansas Valley Surveying spoke about the property.

Motion #6 by Trustee Lacy, seconded by Trustee Puckett, to approve adoption of Resolution #18, Series 2014, entitled **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA,**

COLORADO APPROVING A VARIANCE FOR 439 CALIFORNIA STREET, BUENA VISTA, COLORADO". Motion carried, 6-0.

5 minute break

Discussion Regarding Sunset Vista IV 1:42:28

Town Administrator Reitter introduced the discussion. She noted the letter in the packet regarding donation of lots in Sunset Vista IV from Colorado East Bank to develop a park with money that was set aside by original developer. The bank is donating four lots for the park. This is not an immediate process. Everything is subject to funding and paperwork needs to be done. Trustee Gibb stated the Rec Board has been very supportive of this park and he would like the Board to support it. He would like to see the process go through the Rec Board. There was discussion of lots by the Board and if all four lots would be needed for the park. Costs of closing and plats, etc. would have to be covered by Town. Miller said those costs would involve a surveyor for around \$3,000, and processing and recording fees through the county.

Motion #7 by Trustee Lacy, seconded by Trustee Baker, to direct staff to work with Colorado East Bank on the donation of the Sunset Vista IV lots. **Motion carried, 6-0.**

Discussion of Buena Vista Square Optimist Park Development 1:51:17

Director of Parks & Recreation Kathryn Wadsworth introduced the discussion. She would like the Board to support the Town paying for the water and sewer tap fee on the Buena Vista Square Optimist Park. GOCO grant will be announced on June 15. Sanitation tap fee \$4,100 and water tap fee \$10,200 for one inch. The allowed budget of \$15,000 would be for materials. It would involve a transfer from the general fund to the water fund. This is not in the budget. Carey supports this proposal. Gibb feels this is a special project and deserves support. Hickman clarified we are not waiving a fee; the Town would be paying for the fees. Benson added this would be a good project for the surplus sales tax.

Motion #8 by Trustee Carey, seconded by Trustee Puckett, to transfer money from the general fund for the water and sewer tap fees for the Buena Vista Square Optimist Park. Budget amendment will be needed. Roll call vote: Trustee Carey, Aye; Trustee Gibb, Aye; Trustee Lacy, Aye; Trustee Puckett, Aye; Trustee Volpe, Aye; Trustee Baker, Aye. **Motion carried, 6-0.**

Road Closure Discussion for Street Projects 1:59:16

Director of Public Works Rich Landreth introduced the discussion. Landreth noted the memo in the packet. ACA is projecting May 13-16 for road closure at East Main/South Main for construction of road. ACA has offered to make improvements to dog park road to make it more travelable. Approval of road closure was requested. ACA would also like to expand construction time on this section for 7:30 am – 7:00 pm.

The Board approved both the road closure and time frame.

In-Fill Building and Development Improvements Requirements 2:02:37

Director of Planning Dee Miller introduced the discussion and the letter in the packet intended for property owners. She intends to send this letter out to developers and real estate agents, along with the newspaper and posting on the website.

Board discussion followed. Lacy suggested for #4 in letter to drop the word "developer" and just say owner. Board agreed. Benson also suggested changes to the letter.

Gibb asked if there are areas of town where services are not available. Plan to provide services mentioned in paragraph 1. Miller showed a map developed by Scott Reynolds, Planning Technician, showing those areas. Puckett said it should be a priority to see where services need to be provided. Infrastructure discussion followed.

STAFF REPORTS

Town Administrator 2:13:44

- Congratulations to the new board members.

- Reminders – housing authority field trip April 16; intergovernmental meeting April 29 at 6:00 pm at Community Center.
- Upper Arkansas Water Conservancy District and Augmentation Plan - working on MOU.
- Main Street and Creative District Initiatives – attended DCI workshop on April 4; Creative Industries Summit in Salida May 1-2.
- Fire/EMS Oversight Committee – next meeting is April 17.
- Grant update – submitted a grant request for land use code and comprehensive plan update to the Energy Impact Assistance Fund; REDI grant to help fund infrastructure of hangar to be used for a bio tech business by Mark Mueller.
- Staffing changes – office assistance will be hired by May 6 or sooner. Temporary office assistance will help in the interim.

Town Treasurer 2:24:04

- Town needs to commit on health insurance; will be bringing proposals from several companies to next meeting.
- Sales tax numbers will be coming in on the 10th.
- Ballot issue – will be posting checks in the newspaper as well as website.
- He and Jill met with the Grindles – putting together a RFP for appraisal of lots (400 ft of their property that runs parallel to airport).

Public Works 2:27:22

- Found a couple of leaks with detection system; it made a difference in flows.
- Arizona Trail project – met with CDOT in Durango – made good progress and project is moving forward. Arizona Trail is going to be substantially over budget. Next meeting will talk about monies left over in budget for bond projects and how to allocate those funds.
- Puckett asked about Ark Well. Still in progress; will submit application to engineers.

Director of Parks and Recreation 2:30:36

- Volleyball league under way.
- Continued increase in class numbers and adding classes.
- Special event applications going well
- Special event camping – talked with campground owners. They recognize need for special event camping, but they are still concerned with camping as residing. Campground owners would like signage and regulation/enforcement.
- Rodeo grounds continue to work on; group meeting weekly.
- Went over list of things that recreation does administratively, like launch permits, sportsmen's club, KVRH talk show.
- Broncos Salute to Fans tour April 18 7:00 pm at McGinnis Middle School gym.

TRUSTEE/STAFF INTERACTION 2:36:05

- Baker – met with new district ranger – she is bringing a new level of energy to job.
- Carey – ACA berms – we need to remind them to seed and take care of the berms.
- Puckett – Clearview Church – volunteers want to donate time on May 4.
- Benson – Intergovernmental meeting April 29 – please get agenda items & RSVP to Clerk. Wondering if own could place yield signs instead of stop signs at 3-way stop. Would like to check cost on painting existing signs if we are just going to replace them anyway. BV Con tomorrow night 5-8 pm in the community center.

- Trustee booklets will be ready next meeting. May 6 is the presentation to board – DOLA, CIRSA, and department heads.
- Lacy – thinks the moving of the water bill mailbox is better.
- Gibb – thanks to everyone and looking forward to working with everyone. He is involved in building new elementary school – hoping all is fine with town's infrastructure; grand opening in late August.
- Baker – thank you letter from Colorado Fourteeners Initiative in packet.
- Dee Miller and planning, finance dept. will be gone at a conference all week in April. Shelby Buckingham will be manning the planning desk.
- Wadsworth wondered about the Health Fair event at Mt. Princeton. Lacy said attendance on Sunday was good.

ADJOURNMENT 2:49:48

Motion #9 by Trustee Lacy, seconded by Trustee Puckett, noting that there being no further business to come before the Board, declared that the meeting be adjourned at 10:02 P.M. **Motion carried, 6-0.**

Respectfully submitted:

Joel Benson, Mayor

Mary Jo Bennetts

Minutes
BV Town Beautification Meeting
Thursday, March 6, 2014

The meeting was called to order at 5:04.

Present: Joy Duprey, Rich Landreth, Jennifer Wright, Tom Rollins, Diane Look and Nancy Taylor.

Minutes from the February 6th, 2014 meeting were approved.

Old Business

Funds

- We have approximately \$841 in our account; the Town has budgeted \$1200 to help pay for flowers this summer.
- Next budget season we will ask the Town for additional funds to cover the entire cost of flowers and planting.

Lights on Main Street

- Lights we purchased this year are a bit dimmer than we hoped, but they do add charm – decided to keep them.
- Rich will work on having his team consolidate lights onto a few trees for greater visual impact.

Holiday Decor

- Snowflakes were taken down by Sangre de Cristo a few weeks ago for the season.
- Lights on the tree in BV Square were up, but they kept tripping the breaker; new electrical outlet will be available next year with the splash park.
- We will go before the board soon to determine whether we can replace holiday decorations this year.
- All members will research holiday décor and bring examples to the April meeting. The board will then develop a proposal to take before Town Council.

Banana Daze

- Banana Daze is cancelled this year due to lack of vendor participation.

Community Fair

- The first annual BV Con community fair is scheduled for Wednesday, April 9th. The beautification board plans to have a table/booth there.
- We will request a table with a wall in back so we can project a slideshow on the wall; will also request to be near an electrical outlet.
- We will display one of our snowflakes so locals can see how large they are and what's involved in wrapping the lights.
- Joy will upload beautification pictures onto our shared Google drive so that Diane can make a slideshow to put onto iPads.
- Diane will call Merrifield's to determine if they have any flowering pots that we could display at our table.
- Rich will bring a banner to our next meeting so we can put it up with our display
- Joy will borrow the bench picture hanging in Town Hall to put on display.
- Jennifer will look into getting a 6-foot banner made that says, "Beautifying Buena Vista."
- Decorations for our table will include:
 - Tablecloth and live flower pots
 - Sign/title, "Beautifying Buena Vista"
 - Volunteer sign-up sheets
 - Food giveaway: flower sugar cookies
 - Fun giveaway: flower seeds
 - Laptop or iPad with slideshow
 - show example arches and things we've done in past
 - focus on getting feedback on ideas like arch
 - Diane and Joy will continue to be involved with the planning of this event

New Business

- Planting Day 2014 – We decided on Thursday, June 5th.
- Wayfinding signs – Joy sought board input on the proposed wayfinding signs for town.
- Next meeting will be Thursday, April 3rd at 5 pm at Collegiate Peaks Realty.

The meeting was adjourned at 6:15.

MINUTES FOR MEETING OF THE
RECREATION ADVISORY BOARD
Wednesday, March 12, 2014

CALL TO ORDER: A meeting of the Recreation Advisory Board was held Wednesday, March 12, 2014, at the Buena Vista Community Center, 715 E. Main Street, Buena Vista, Colorado. Earl Richmond called the meeting to order at 6:10 p.m.

Members present were Co-Chair Earl Richmond, Co-Chair Eric Gibb, Dan Hamme, Julie Robinson, Gary Crowder, Luke Urbine, Marcus Trusty, and student member Hayden Gibb. Also present were Director of Parks and Recreation Kathryn Wadsworth and Recreation Program Coordinator Ashley Biesboer.

APPROVAL OF MINUTES: Gary Crowder moved to approve the February 12, 2014 minutes. Marcus Trusty seconded the motion. Unanimous approval.

AGENDA ADOPTION: Added discussion about time change for Recreation Board meetings. Luke Urbine moved to approve the agenda. Dan Hamme seconded the motion. Unanimous approval.

PUBLIC COMMENT: No public comment.

DISCUSSION ITEMS:

- I. Discussion re Meeting Time Change: Kathryn Wadsworth brought up the option of changing the meeting to an earlier time. The Board discussed moving the meeting to Wednesday mornings at 8:00 to accommodate for everyone's busy schedules. Eric Gibb showed some concern that it may be an issue due to his patient schedule. If the Recreation Board was to meet at 7:30am members would be able to attend and still make it to school or work. Luke Urbine motioned that Recreation Board meetings will be on the second Wednesday of the month at 7:30am. Julie Robinson seconded the motion. All motioned for approval, Dan Hamme opposed.
- II. Discussion re BV REC Programming and Other Programs: Kathryn Wadsworth brought up some of the past ideas that BV REC had been using that may be a good idea to bring back for future use. She inquired about the inclusion of outside organization's programs in brochures and if that is something BV REC should continue doing. The Board pointed out that in the past things had been overlooked due to lack of time in schedules, but things should be included from this point forward. Earl Richmond suggested some type of designation to define the difference between the Town's programs and other organization's program. Everyone seems to be in agreement that BV REC must move forward to include other programs to help visitors and locals alike find the recreational activities they enjoy throughout the community. Marcus Trusty and Luke Urbine brought up issues that may coincide with various companies being advertised that offer the same program or opportunity, especially if BV REC is one of those organizations.
- III. Discussion re Paid Marketing/Advertising: Kathryn Wadsworth described what BV REC has been doing with advertising in the Chaffee County Times, the Mountain Mail, the Summer Fun Guide, etc. BV REC is looking for direction for how to get sponsors to be able to generate funds to create a program guide and was curious as to the Recreation Board's view of different advertising avenues and what the consensus was on preference of advertising. Luke Urbine brought up the idea that it could potentially all be directed to one place and people are left to their own devices to choose which company they will use. Dan Hamme brought up the fact that each different medium should be its own self-sustaining document and should be treated that way, instead of pushing people, for example, always to the

website. He suggested that we make it a complete “One Stop Shop” in whatever mediums we choose to better serve the population. Marcus Trusty posed the question of how the website Luke Urbine was speaking about to try and figure out the funding from the private companies. Kathryn Wadsworth brought up the idea BV REC had for sponsorship and different tiers and suggested that maybe we could use that to promote local businesses in this way. Eric Gibb suggested that as a business owner, he would prefer to make one donation instead of being approached multiple times a year for those sponsorship opportunities. Luke Urbine suggested that it may take some diligence to make sure everyone has been sent the information and that people are aware of what it would be to take on a sponsorship. He suggested that it be open-ended and continuous and then businesses could enroll whenever they were able to do so. Eric Gibb wanted to make sure that BV REC doesn’t get too sucked into trying to appease everyone out there, but to encourage and promote other businesses to sponsor in a way they feel comfortable. Kathryn Wadsworth made the suggestion that BV REC offers it as solely an advertising opportunity so there would not be competition for donations, plus, BV REC would be able to encourage local businesses. Eric Gibb moves that the Recreation Staff at Town Hall create an opportunity for all recreational activities within the community to be advertised and encouraged through the BV REC website. He also made a motion for an advertising program with multiple levels to support BV REC programs. Earl Richmond moved to approve the motion. Unanimous approval.

- IV. Discussion re Community Fair: The Recreation Board has committed to two tables to display what BV REC has been working on. Julie Robinson will be at the BV REC table and Gary Crowder will be manning the Rodeo Table. Ashley Biesboer will be facilitating the Lego table and Kathryn Wadsworth will be at the “Stay Another Day” initiative in Salida. BV REC is asking for another volunteer or two to help facilitate the BV REC table. Luke Urbine will add his presence to the table to help spread out BV REC information.

ONGOING DISCUSSION ITEMS:

- I. BV Square Optimist Park: Eric Gibb reported on this project. Optimist gave \$15,000 to the Project, the Town gave \$15,000, and the County gave \$15,000. The GOCO grant has been submitted. The project has been slowed down a bit due to health issues with Steve Jacobson, but currently they are fine tuning the design and the amount of water flow needed. There is a lot of momentum and now there is time to focus on some of the details while the GOCO grant is being processed.
- II. Rodeo Ground Planning: Gary Crowder reported on the meeting with Rich Landreth on March 12, 2014. He reported that there were some repairs to be done to allow the stock to come in to the rodeo grounds, including the loading shoots. They also discussed the safety of the gated areas and the gate control for the animals that are being let in and out. The idea of preserving the perimeter of the Rodeo Grounds is important due to its age, so they are planning to eliminate the cross poles and replace those, but keep the current in-ground poles. There is \$3,500 in the budget to complete some of these projects. Luke Urbine pointed out that the preservation of the Rodeo Grounds does get noticed because there is so much history and identity associated with our Town. Public feedback is that it is helping preserve the culture that our Town is known for.
- III. Recreation Program Update: Ashley Biesboer asked for input from the Recreation Board about how the format for the intern’s camp program should go. Earl Richmond brought up that some people may not want to do it for 6 weeks, but that some people would rather drop in. Luke Urbine suggested we tailor it around Boys and Girls Club schedule. Eric Gibb

was curious what it would be like to break it into sessions so families can sign up for blocks and that way eliminate conflicts with vacation or activity plans. Each block could be the same but just offered at different times. Earl Richmond suggested that she design one similar experience and learn to update that as the weeks go on. Hayden Gibb put some input in that the older group could include high school kids that would love to help out with something like that during the summer.

- IV. Project Checklist: Eric Gibb is curious whether or not Bark Valley is ready to take on the Dog Park and what goes into caring for it during the summer months. Kathryn Wadsworth followed up with four of the private campground owners about Special Event camping. No issues with special event camping but they continue to be concerned about camping in parks and in town and would like to see no camping signs and enforcement by police. There will be a disc golf tournament this weekend. The summer concerts are filling up and we'll be using the same "band shell" that was used last summer. Remote Control Airfield paving will be happening this spring. The Whitewater Park got votes from the Board of Trustees agreed to hire contractors to start working on the Park in the fall. McPhelemy Park is on hold until Kathryn gets time to work on it more thoroughly and develop a quality program. Community Center updates will be moving forward. Eric Gibb suggested that we add the Golf Course to our project checklist and be up-to-date on the discussions about the facility. Monument/River Park signage should also be addressed so that everything matches to the Town format. There was also some suggestion that the Recreation Board talk about the rafting put-in at the River Park and what the fee looks like for the Town of Buena Vista, and that we can expect more commercial rafting in town this summer due to high water.

ADJOURNMENT:

The meeting was adjourned by Eric Gibb at 7:56 PM.

Respectfully submitted:



Ashley Biesboer, Recreation Program Coordinator



Earl Richmond, Co-Chair
ERIC Gibb

MINUTES FOR MEETING OF THE
SAFETY COMMITTEE
Tuesday, March 11, 2014

CALL TO ORDER: A meeting of the Safety Committee was held Tuesday, March 11, 2014, at Buena Vista Town Hall, 210 E. Main Street, Buena Vista, Colorado. Rich Landreth called the meeting to order at 2:05 p.m.

Members present were Chair Barb Wind, Rich Landreth, Ashley Biesboer, Jimmy Tidwell, Max Snyder, and Jeff Pippert.

AGENDA ADOPTION: Agenda was amended to include a conversation on "NIMS".

APPROVAL OF MINUTES: No minutes to approve.

NEW BUSINESS/DISCUSSION ITEMS:

- I. Discussion re Existing Safety Programs: Rich Landreth reported that he looked into the past programs that have existed and had no luck finding any. There was a history of programs being done through the Police Department and edited for the various Town departments, but there were no records kept. CIRSA supplies an outline online and together the Safety Committee will put together a Risk Management Plans for our specific needs. As a committee we will develop framework for what we would like our Risk Management Plan to include.
- II. Discussion re Employee Handbook: Human Resources is currently ready to do an update to the Employee Handbook and there is currently no safety statement included. The Safety Committee must develop one within a short amount of time (within one-two months) to include in the new handbook. The process is that the Board of Trustees will vote on what this committee comes up with before it will go into the handbook. Rich Landreth has provided various options from other Towns and Employers to help us get some ideas. So far, we came up with "The Town of Buena Vista is dedicated to a safe and healthy work environment". We will add on to it after further discussion during our monthly meetings.
- III. Discussion re MS/TP: This is something that will be aimed at the employee and the employer that gives accountability for the responsibilities to be upheld by each party. This is to be done by our next meeting. Each member will look for examples and communicate with each other to get some ideas.
- IV. Discussion re Incentive Program: Currently there is nothing in place as far as incentives go for participating in improving the Town's safety record. This committee will look at putting

together some affordable options for incentives and include them in the budget for 2015. This budget will need to be complete and ready to present by September. These rewards could be individual, Town based, or split between departments. Some ideas presented include: for a certain amount of time without accidents we throw a pizza party or have cake, for meeting CIRSA scores we have a reward, etc. At an 85%-100% success rate for CIRSA, our discount kicks in so we really want to promote this.

- V. Discussion re CIRSA Forms: Rich Landreth will provide these for each department. CIRSA provides online safety training access for all employers. Mike Hickman is going to check in on the status and log-in used to access these trainings.
- VI. Discussion re NIMS (National Incident Management Systems): The Safety Committee has been tasked by Brandy Reitter to put a list together. There is possibility that Yvonne, who once worked at the Fire Department, had already compiled a list. We will check with Dixon Villers, Fire Chief, to see if he knows anything about this. It is a numerical system that keeps track of duties. It is accessible through the website and each individual will take a quiz and print off a certificate of completion.

OLD BUSINESS/ DISCUSSION ITEMS:

- I. MSDS Procedures: Each department has a framework they should be using. The committee will continue to investigate where/what they are, where they need posting, etc.
- II. CPR: 5 people currently attended. Dixon Villers will continue to coordinate more over the next few months. We will need a session closer to summer for all of the seasonal employees. There are now AEDs located in various locations on Town Property. We could potentially make a need for a Board of Trustees Proclamation that all Town Employees must have CPR, First Aid, and AED training. Some thoughts that were discussed: finding other qualified instructors, cost, offering various courses (Beginner vs. Refresher), one person from each department or every employee needs certification, etc.

ADJOURNMENT:

The meeting was adjourned by Rich Landreth at 2:53 p.m.

Respectfully submitted:

Barb Wind, Chair

Ashley Biesboer, Secretary

Buena Vista Water Advisory Board
Minutes of March 19, 2014
Buena Vista Community Center, Aspen Room

Call to Order

Meeting called to order by Chairman Hamilton at 6:34pm.

Attendance and Introductions

In attendance were: Harley Hamilton, Paul Moltz, Gary Ludwig, Reed Dils, Rich Landreth, Trustee Jerry Steinauer, Trustee Keith Baker and Town Administrator Brandy Reitter.

Agenda Adoption

Chairman Hamilton called for a motion to approve the agenda as presented. Reed Dils requested the addition of Item G-Update on the Statewide Water Plan. Chairman Hamilton called for a motion to approve the agenda as amended.

Motion #1 by Reed Dils, second by Gary Ludwig to approve the agenda as amended. Motion carried

Approval of Minutes

Chairman Hamilton called for a motion to approve the minutes of the February 19, 2014 meeting as presented.

Motion #2 by Reed Dils to approve the minutes of February 19, 2014 minutes as presented. Second by Gary Ludwig. Motion carried.

Public Comment

Chairman Hamilton called for public comments. There were none.

Business

A. Ongoing Discussion Re: Proposed Cottonwood Reservoir Enlargement and Other Water Storage Options

Rich Landreth suggested combining Item A and Item B, as both topics are closely related. There was no objection. Rich and Town Administrator Reitter have had further discussions with the UAWCD regarding the agreement/Memo of Understanding (MOU). Water Attorney Covell reviewed the agreement and made revisions. The agreement was then sent back to UAWCD and was rejected. Administrator Reitter received an e-mail today from UAWCD which will be forwarded to members of this board.

Rich Landreth expressed his concern that time is running short and he is uncomfortable with the ongoing revisions as well as not knowing if the Town will be receiving additional water for the upcoming months. Chairman Hamilton asked for options (Plan B?). Discussion followed on potential options and developing an integrated water management plan.

Motion #3 by Chairman Hamilton to move forward with discussions with the US Forest Service and St. Charles Mesa Water and that Dave Kelly be included in those discussions. Second by Reed Dils. Motion carried.

B. Ongoing Discussion Re: Upper Arkansas Water Conservancy District (UAWCD) Agreement

See Item A.

C. Discussion Re: Arkansas Well in River Park

Rich Landreth reported he has met with surveyors to obtain the necessary GPS coordinates and is working on the well permit. The well will be located near the River Park Pavilion, approximately 100ft. depth and should produce approximately 75 gpm. Water Engineer Trish Flood has reviewed the project and concurs with these figures. Trustee Steinauer recommended that the square footage for needed irrigation be determined. Rich will follow up.

D. Discussion Re: Water Rate Study

Copies of the Buena Vista Water Resources Master Plan draft were e-mailed to board members for review. Discussion followed on several points including the Upper Zone tank, high metered usage and adopting a Water Conservation Plan. It was suggested that RG & Associates attend the April 16, 2014 Water Board meeting or that a work session be scheduled for further discussion. It was noted that Nestle Waters has offered assistance to educate citizens on water conservation.

E. Discussion Re: Nestle Waters

Administrator Reitter reported that Nestle contacted her regarding a 5-foot strip of Town-owned easement at the Highway 24/285 (Gunsmoke Truckstop) fill station. Working with Nestle on this easement a few years ago, we discovered that the agreement was not executed. Staff decided that with the current construction in the easement that it was not necessary to execute the contract with Nestle. It was determined that the Town has plenty of room for future construction. Discussion followed on any existing grant programs that Nestle may have available.

F. Discussion Re: Leasmeagh Water Rights

An e-mail was received from Roy Gertson regarding the Leasmeagh water rights. Roy asked the board to consider what might be done to utilize them rather than abandon them. Discussion followed.

G. Update on Statewide Water Plan

Reed Dils reported that evening meetings are being held throughout the valley with one scheduled in Salida sometime in May, 2014. Conservation, non-consumptive use and storage are the focus. Reed suggested this board and the Town be thinking about compiling a list of projects for the next 5-10 years.

Staff/Counsel Reports

A. Town Administrator – Brandy Reitter

No report.

B. Public Works Director – Rich Landreth

Rich Landreth reported that snowpack is currently 104% of average. Also, the Super Ditch Pilot Project has been dropped.

C. Water Counsel – Cynthia Covell

No report.

Board/Staff Interaction

The next Water Advisory Board meeting will be held on Wednesday, April 16, 2014.

Adjournment

Seeing that there be no further business, Chairman Hamilton called for a motion to adjourn.

Motion #4 by Gary Ludwig, second by Reed Dils to adjourn the meeting.

Motion carried. The meeting was adjourned at 8:10p.m.

Respectfully submitted,

Barbara J. Wind,
Administrative Assistant

TOWN OF BUENA VISTA, COLORADO

RESOLUTION NO. 19

(Series of 2014)

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, APPOINTING TOM ROLLINGS AS A VOTING MEMBER OF THE BEAUTIFICATION ADVISORY BOARD.

WHEREAS, Sec. 2-263 of the Municipal Code authorizes and directs the Board of Trustees to appoint Beautification Advisory Board members by a majority vote of all members of the Board.

WHEREAS, The Beautification Advisory Board has provided recommendation to appoint Tom Rollings as a voting member for a three (3) year term.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO that Tom Rollings is hereby appointed as a voting member of the Beautification Advisory Board, and shall hold such appointment until December 31, 2016, in accordance with the ordinances of the Town of Buena Vista.

RESOLVED, APPROVED, AND ADOPTED this 22nd day of April, 2014.

TOWN OF BUENA VISTA

BY: _____
Mayor, Joel Benson

ATTEST:

Town Clerk, Mary Jo Bennetts



Application for Appointment to a Town Advisory Board Position

submit to: Town Hall
Attn: Town Clerk
210 East Main Street
P.O. Box 200
Buena Vista, CO 81211
bvclerk@buenavistaco.gov

Date of Application: Dec. 7, 2013
Name: Tom Rollings
Street Address: 26490 Range Dr.
Mailing Address: Buena Vista, CO 81211
Telephone # (home) (719) 395-5786 (cell) (719) 966-9143
Email: trrollings@gmail.com
Applying for appointment to: Beautification Board
Local resident since: Nov. 30, 2007
Background and relevant experience:

Relevant experience includes former landscaping duties, trail construction and enhancement, volunteer in non-profit organizations, participation in various community affairs, Habitat for Humanity, and the Friends of Pike, as well as supporting the mission of the BV Heritage Board, and historical re-enactment

Why I am interested in a volunteer appointment to this Advisory Board:

I am interested in a volunteer appointment to the Beautification Board of Buena Vista because I wish to live in a clean, comfortable, and attractive place that is welcoming to visitors and locals alike. I am proud of where I live and hope to help maintain the quality of life in Buena Vista.

Other Information:

I am a retired teacher/coach with 25 years experience. My career has enabled me to live in places that were beautiful and hideous. It is important that civic minded people contribute to their communities in order to provide a positive place to live and work.

Please feel free to include a cover letter or attach extra sheets if necessary.

Thank you for your interest in applying for this position.
Board of Trustees.

*The respective advisory board will review your application and make a recommendation regarding appointment to the Board of Trustees.

Board of Trustees
Street Closure Approval
(See Attached Site Map)

Bring to BOT Meeting on: _____

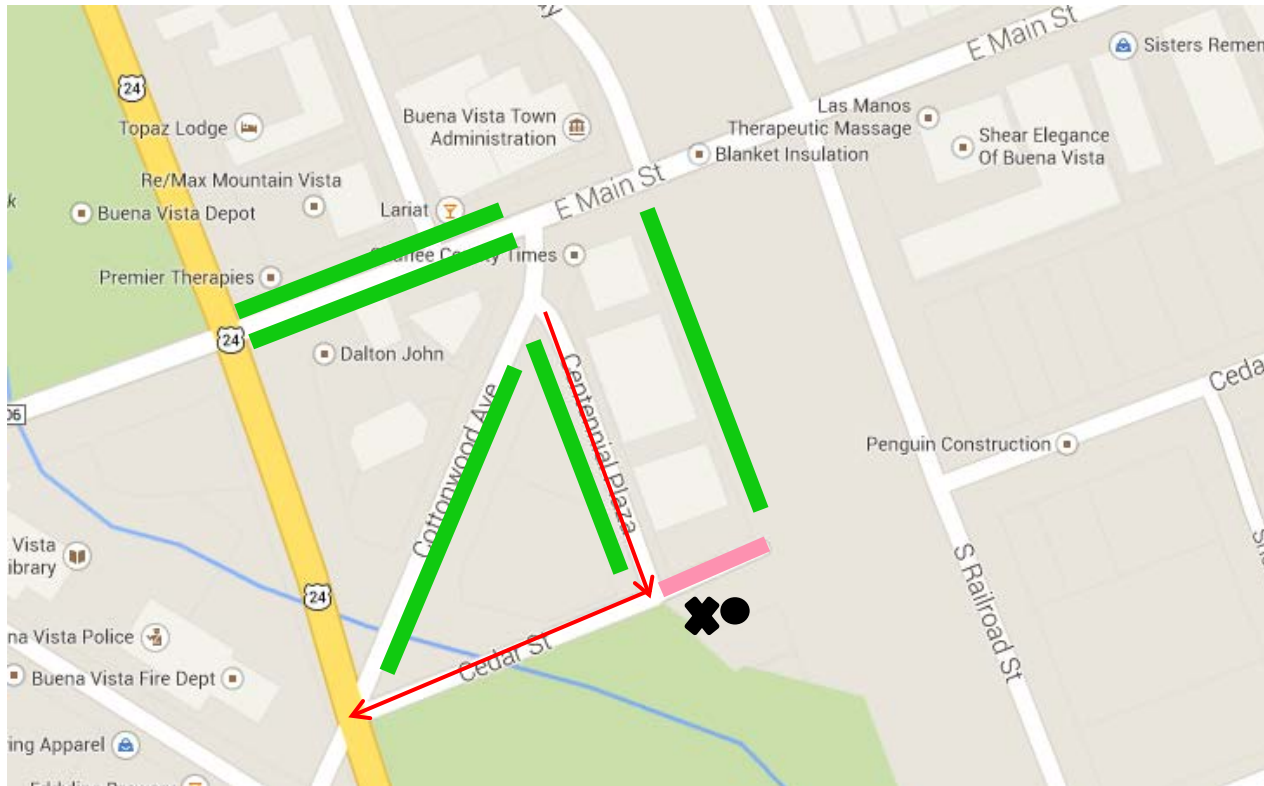
Name of Event:	Name of Sponsoring Organization/Individual:	
Event Date(s):	Street Closure Start Time:	End Time:
Location of Event:		
Description of Event:		
Estimated Number of Participants/Spectators:	Total Number On-Site at One Time:	
Approved: Yes No		

Comments:

- letters of approval from all surrounding businesses on are on file with BV REC

June Jam 2014

Centennial Plaza- Site Map





Key


 = proposed street closure


 = proposed detour

 = porta potties/public restrooms

 = vendors

 = construction route

 = parking

 = trash receptacles

TOWN OF BUENA VISTA, COLORADO

**RESOLUTION NO. 20
(Series of 2014)**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA,
COLORADO, REAPPOINTING BRANDY REITTER AS TOWN ADMINISTRATOR.**

WHEREAS, Sec. 2-41 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board; and

WHEREAS, the appointment and/or reappointment of town officers shall occur at the second regular meeting of the Board of Trustees after each regular municipal election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO that the following person shall be and is hereby appointed as a Town Officer and that, unless otherwise specified, such person shall hold her respective office until the second regular meeting of the Board of Trustees after the next regular municipal election, and in no event longer than thirty (30) days after the swearing in of the next elected Board, unless removed earlier in accordance with the ordinances of the Town of Buena Vista:

Brandy Reitter is appointed Town Administrator.

RESOLVED, APPROVED, AND ADOPTED this 22nd day of April, 2014.

TOWN OF BUENA VISTA

(Seal)

By: _____
Mayor, Joel Benson

ATTEST:

Town Clerk, Mary Jo Bennetts

TOWN OF BUENA VISTA, COLORADO

**RESOLUTION NO. 21
(Series of 2014)**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA,
COLORADO, REAPPOINTING JEFFERSON PARKER AS TOWN ATTORNEY.**

WHEREAS, Sec. 2-41 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board; and

WHEREAS, the appointment and/or reappointment of town officers shall occur at the second regular meeting of the Board of Trustees after each regular municipal election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO that the following person shall be and is hereby appointed as a Town Officer and that, unless otherwise specified, such person shall hold his respective office until the second regular meeting of the Board of Trustees after the next regular municipal election, and in no event longer than thirty (30) days after the swearing in of the next elected Board, unless removed earlier in accordance with the ordinances of the Town of Buena Vista:

Jefferson Parker is appointed Town Attorney.

RESOLVED, APPROVED, AND ADOPTED this 22nd day of April, 2014.

TOWN OF BUENA VISTA

(Seal)

By: _____
Mayor, Joel Benson

ATTEST:

Town Clerk, Mary Jo Bennetts

TOWN OF BUENA VISTA, COLORADO

**RESOLUTION NO. 22
(Series of 2014)**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA,
COLORADO, REAPPOINTING MARY JO BENNETTS AS TOWN CLERK.**

WHEREAS, Sec. 2-41 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board; and

WHEREAS, the appointment and/or reappointment of town officers shall occur at the second regular meeting of the Board of Trustees after each regular municipal election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO that the following person shall be and is hereby appointed as a Town Officer and that, unless otherwise specified, such person shall hold her respective office until the second regular meeting of the Board of Trustees after the next regular municipal election, and in no event longer than thirty (30) days after the swearing in of the next elected Board, unless removed earlier in accordance with the ordinances of the Town of Buena Vista:

Mary Jo Bennetts is appointed Town Clerk.

RESOLVED, APPROVED, AND ADOPTED this 22nd day of April, 2014.

TOWN OF BUENA VISTA

(Seal)

By: _____
Mayor, Joel Benson

ATTEST:

Town Clerk, Mary Jo Bennetts

TOWN OF BUENA VISTA, COLORADO

**RESOLUTION NO. 23
(Series of 2014)**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING JUDGE NEIL REYNOLDS AS MUNICIPAL COURT JUDGE.

WHEREAS, Sec. 2-41 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board; and

WHEREAS, the appointment and/or reappointment of town officers shall occur at the second regular meeting of the Board of Trustees after each regular municipal election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO that the following person shall be and is hereby appointed as a Town Officer and that, unless otherwise specified, such person shall hold his respective office until the second regular meeting of the Board of Trustees after the next regular municipal election, and in no event longer than thirty (30) days after the swearing in of the next elected Board, unless removed earlier in accordance with the ordinances of the Town of Buena Vista:

Judge Neil Reynolds is appointed Municipal Court Judge.

RESOLVED, APPROVED, AND ADOPTED this 22nd day of April, 2014.

TOWN OF BUENA VISTA

(Seal)

By: _____
Mayor, Joel Benson

ATTEST:

Town Clerk, Mary Jo Bennetts

TOWN OF BUENA VISTA, COLORADO

**RESOLUTION NO. 24
(Series of 2014)**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA,
COLORADO, REAPPOINTING MICHAEL HICKMAN AS TOWN TREASURER.**

WHEREAS, Sec. 2-41 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board; and

WHEREAS, the appointment and/or reappointment of town officers shall occur at the second regular meeting of the Board of Trustees after each regular municipal election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO that the following person shall be and is hereby appointed as a Town Officer and that, unless otherwise specified, such person shall hold his respective office until the second regular meeting of the Board of Trustees after the next regular municipal election, and in no event longer than thirty (30) days after the swearing in of the next elected Board, unless removed earlier in accordance with the ordinances of the Town of Buena Vista:

Michael Hickman is appointed Town Treasurer.

RESOLVED, APPROVED, AND ADOPTED this 22nd day of April, 2014.

TOWN OF BUENA VISTA

(Seal)

By: _____
Mayor, Joel Benson

ATTEST:

Town Clerk, Mary Jo Bennetts



Buena Vista Public Works

755 Gregg Drive

Buena Vista CO 81211

Phone: (719)395-6898

Fax: (719)395-6713

DATE: April 16, 2014
TO: Board of Trustees
FROM: Rich Landreth, PW Director
SUBJECT: Water Lease Agreement

Discussion

The Town owns water rights on the Leesmeagh ditch in the area formally known as the Meadows and now known as Meadows Farm. In 2008 seven monitoring wells were drilled at various locations throughout the Meadows property irrigated by the Town's Leesmeagh water right. In 2010, the Public Works Department began monitoring the depth of the water below ground level. This was done to try to prove dry-up of the land for the purpose of attaining a change of a portion of the water right to municipal use. This monitoring failed to prove any significant dry-up. The Town ceased monitoring in late 2011. At this time the new owners of the property would like to irrigate the land. The Water Board has discussed this and supports the approval of the Lease Agreement. Staff has discussed this Agreement with our Water Attorney and there are no legal concerns.

Action

Approval of a Lease Agreement with Meadows Farm LLC.

TOWN OF BUENA VISTA, COLORADO

RESOLUTION NO. 25

Series of 2014

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A LEASE AGREEMENT WITH MEADOWS FARM LLC. FOR THE USE OF THE TOWN OF BUENA VISTA LEESMEAGH WATER RIGHT FOR THE IRRIGATION OF A PORTION OF MEADOWS FARM LLC. PROPERTY.

WHEREAS, The Town of Buena Vista owns certain water rights known as the Leesmeagh, and

WHEREAS, Meadows Farm LLC owns the property irrigated by this water right, and

WHEREAS, Meadows Farm LLC would like to irrigate that land, and

WHEREAS, the Public Works Department recommends the approval of a Lease Agreement with Meadows Farm LLC, and

WHEREAS, the Board of Trustees of the Town of Buena Vista has reviewed the recommendation of the Public Works Department, and finds and determines that it would be in the best interests of the Town and its residents for the Town to enter into this Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, that the Lease Agreement between the Town of Buena Vista and Meadows Farm LLC is hereby approved.

RESOLVED, APPROVED, and ADOPTED this 22th day of April, 2014.

TOWN OF BUENA VISTA, COLORADO

By: _____
Mayor, Joel Benson

ATTEST:

Mary Jo Bennetts, Town Clerk

(Seal)

TOWN OF BUENA VISTA RAW WATER LEASE AGREEMENT

This Raw Water Lease Agreement is entered into this _____ day of _____, 2014, by and between the TOWN OF BUENA VISTA ("Town"), a Colorado municipal corporation, and Meadows Farm LLC. ("Meadows Farm"), a Colorado corporation.

WHEREAS, the Town owns 1.833 cfs of the 4.0 cfs decreed to the Leesmeagh Ditch, Cottonwood Creek Priority No. 2, with an appropriation date of November 30, 1864, together with an interest in the structures and facilities for the conveyance and delivery of said water right; and

WHEREAS, Meadows Farm owns certain land located in Sections 7 and 8, Township 14 South, Range 78 West of the 6th Principal Meridian, referred to herein as the "Subject Property" and comprising approximately 63 acres; and

WHEREAS, Meadows Farm now wishes to enter into this lease agreement in order to lease the Town's interest in the Leesmeagh Ditch (1.833 cfs) as herein provided for irrigation of the Subject Property; and

WHEREAS, this Lease is entered into in conformity with and subject to the laws of the State of Colorado and the municipal code, policies, ordinances, rules and regulation of the Town;

NOW THEREFORE, in consideration of the mutual promises contained herein, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Lease of Water. Subject to the provisions of this Lease, the Town will lease to Meadows Farm its interest in the Leesmeagh Ditch (1.833 cfs) for irrigation of the Subject Property, the parties acknowledging that the Town's interest in the Leesmeagh is ordinarily sufficient to provide the amounts reasonably required for irrigation of the Subject Property without waste, *provided*, however, that the Town shall only be required to provide water hereunder at such times and to the extent that water is legally and physically available to fulfill the Town's interest in the Leesmeagh Ditch.

The parties acknowledge that the Town does not, by this Lease, grant, bargain, sell, convey or transfer all or any part of said water rights to Meadows Farm and that any claims Meadows Farm may have with respect to the delivery of water hereunder are strictly contractual rights as provided in this Lease.

2. Structures and Facilities. The Town shall be and remain the owner or co-owner with other owners of the Leesmeagh Ditch, of all structures and facilities necessary to utilize the Town's interest in the Leesmeagh Ditch prior to its delivery to the boundary of the Subject Property. Notwithstanding the foregoing, Meadows Farm shall assume, and shall discharge in a timely and workmanlike manner, all responsibilities of the Town with regard to operation, maintenance, repair and replacement of the structures and facilities of the Leesmeagh Ditch during the term of this Lease. In addition, Meadows Farm shall be solely responsible for the cost of constructing, cleaning, operating, maintaining, repairing and replacing all headgates, laterals,

sprinklers, and other structures and facilities on the Subject Property, or which enable use of the water on the Subject Property, during the term of this Lease; provided that the Town and Meadows Farm shall share equally in payment of the costs of material and labor for repairing the flume below the headgate that serves the Subject Property.

3. Term. The initial term of this Lease shall be seven months, commencing April 23, 2014 and ending October 31, 2014 (the "Initial Term").

4. Payment. Meadows Farm shall pay an annual lease payment of one hundred dollars (\$100.00), payable on the first day of said lease term.

5. Water Use by Meadows Farm. The water leased by Meadows Farm under this Lease shall be used by Meadows Farm for irrigation, without waste, for up to 63 acres of hay pasture on the Subject Property. Meadows Farm will undertake and diligently perform such irrigation during the period of this Lease and any extensions hereof, and shall ensure that the water leased is beneficially used.

6. No Right to Reuse or Successively Use Water. The water leased to Meadows Farm hereunder shall be used for irrigation purposes only, as set forth herein, and Meadows Farm shall have no right to reuse or make a succession of uses of the water provided pursuant to this Lease.

7. Indemnification. As partial consideration for this Lease, Meadows Farm, on their own behalf and on behalf of their agents, contractors, invitees, lessees, heirs, successors and assigns (all referred to collectively in this paragraph as "Meadows Farm"), agrees to indemnify the Town and hold it, its trustees, officials, agents and employees, harmless from any and all losses, injuries or claims of any kind whatsoever, including all costs of defense and reasonable attorney fees, that may arise from or in connection with Meadows Farm's performance of this Lease, or the delivery or use on the Subject Property of the Town's interest in the Leesmeagh Ditch, or Meadows Farm's operation, maintenance, repair, rehabilitation or replacement of structures or facilities of the Leesmeagh Ditch belonging to the Town itself, or to the Town in common with others, or Meadows Farm's operation, maintenance, repair, rehabilitation or replacement of structures owned or controlled by Meadows Farm for the delivery or use of the water herein leased, on or off of the Subject Property. Meadows Farm shall obtain and maintain in force throughout this Lease general liability insurance with carriers authorized to do business in Colorado, which insurance shall have limits reasonably acceptable to the Town, shall name the Town as an additional insured, and shall provide that the Town shall be given thirty (30) days' notice of cancellation or termination of such insurance. A certificate evidencing such insurance shall be provided to the Town upon request. At no time shall anything contained within this Lease be considered or interpreted to waive or diminish, in whole or in part, the rights or limitations bestowed upon the Town by the Colorado Governmental Immunity Act, C.R.S. §24-10-101, et seq., as amended, or any other law, nor shall the indemnification obligation hereunder cover claims or losses or damages for which the Town would not be liable, should this indemnification provision not have been in existence.

8. Water Quality. Meadows Farm acknowledges that the water leased pursuant to this Lease is untreated water, and that the Town makes no guarantees or representations whatsoever concerning the quality of the water provided, or its fitness for the purposes for which it is used, or for any particular purpose.

9. Cross-Connection Prevention. Meadows Farm shall permit no cross-connection of the water leased hereunder to any pipe or fixture from the Town's treated water supply. The Town shall have the right to inspect Meadows Farm's connection to the irrigation system at reasonable times in order to assure compliance with this paragraph. The Town shall have the right from time to time to make reasonable requests of Meadows Farm for assurance that no cross-connection exists, and such assurances shall be provided by Meadows Farm.

10. Obligations Consistent with Law. The parties agree, intend and understand that the obligations imposed by this Lease are only such as are consistent with state and federal law. The parties further agree that if any provision of this Lease becomes, in its performance, inconsistent with state or federal law or is declared invalid, the parties shall either terminate this Lease or in good faith negotiate to modify the Lease so as to make it consistent with state or federal law, as the case may be.

11. Termination. This Lease may be terminated by Meadows Farm at any time by providing ninety (90) days advance written notice of such termination to the Town. Upon giving such notice, Meadows Farm shall, at Meadows Farm's expense, disconnect all pipelines or other connections that allow delivery of water to the Subject Property hereunder. The Town may terminate this Lease if any payment required hereunder is not made within fifteen (15) days of the due date, if Meadows Farm fails to comply with any other provision of this Lease, thirty (30) days after notice of default is given to Meadows Farm by the Town, if such default has not been cured within said thirty (30) day period.

12. Option to Renew; Use of Water for Municipal Purposes. So long as Meadows Farm has completed the improvements set forth in **Exhibit A** by the end of the Initial Term, is not in default hereunder, and the Town has not determined that the water leased hereunder is required for the Town's municipal purposes, Meadows Farm shall have an option to renew this Lease for up to two (2) additional periods. The first renewal period shall be from April 1, 2015 to October 31, 2015. The second renewal period shall be from April 1, 2016 to October 31, 2016. Written notice of the exercise of the option to renew, accompanied by payment of the \$100 annual lease payment, shall be given to the Town no later than December 31, 2014 for the first lease renewal period, and no later than December 31, 2015 for the second renewal period. The options to renew must be exercised successively. Thus, for example, if Meadows Farm does not exercise the option to renew the lease for the first renewal period, Meadows Farm may not exercise the option to renew for the second renewal period. When an option to renew has been exercised, all terms and conditions of this Lease shall apply to the renewal. Notwithstanding the foregoing, should the Town determine that the water leased hereunder is needed for its municipal purposes, the Town shall give notice to Meadows Farm of the Town's intent to use the water for municipal purposes, and the renewal options shall be canceled. Such notice shall be provided no later than November 30 of the year preceding the renewal period in order to cancel the renewal option for that renewal period and subsequent renewal periods. For example, if such notice is given by November 30, 2014, both renewal options herein provided shall be canceled. If such notice is given by November 30, 2015, the second renewal option shall be canceled. If Meadows Farm has exercised a renewal option prior to the date on which such notice is given by the Town, exercise of that renewal option shall be deemed void, and any payment made for the renewal period will be refunded to Meadows Farm. The Town's determination that the water is required for municipal purposes shall have the effect of canceling all remaining renewal options.

13. Default. If either party defaults in its obligations hereunder, the other party shall have available to it all remedies at law or equity.

14. No Waiver or Rights or Remedies. Failure of a party hereto to exercise any right or remedy hereunder shall not be deemed a waiver of any such right or remedy and shall not affect the right of such party to exercise at some future time said right or remedy or any other right or remedy it may have hereunder.

15. Notice. All notices required to be given hereunder shall be in writing, and shall be deemed given upon deposit in the United States mail, certified mail, return receipt requested, postage prepaid, properly addressed to the party to whom directed at its address shown below or at such other address as may be given by notice pursuant to this paragraph:

Town of Buena Vista

Town Administrator
Town of Buena Vista
P.O. Box 2002
Buena Vista, Colorado 81211

cc: Cynthia F. Covell
Alperstein & Covell, P.C.
1600 Broadway, Suite 900
Denver, CO 80202

Meadows Farm LLC.

P.O. Box 1420
Buena Vista, Colorado 81211

16. Force Majeure. No party shall be held liable for failure to perform hereunder due to unanticipated failure of any delivery structure, wars, strikes, acts of God, natural disasters, drought or other similar occurrences outside the control of such party.

17. Assignment. Meadows Farm may not assign this Lease without the Town's prior written consent, which shall not be unreasonably withheld, so long as (a) the assignment is to a single assignee; and (b) the leased water continues to be used as herein provided to irrigate the same 63 acres of hay pasture to be irrigated pursuant to this Lease.

18. Entire Agreement. This Lease constitutes the total integrated agreement among the parties regarding the subject matter hereof, and supersedes and controls all other prior and contemporaneous written and oral agreements and representations of the parties.

19. Authority of Signatories. By signing this Lease, the parties acknowledge and represent to one another that all procedures necessary to validly contract and execute this Lease have been performed and that the persons signing for each party have been duly authorized to do

so. The execution of this Lease by the Town is authorized by Resolution No. _____, Series of 2014, passed and adopted on _____.

20. Interpretation of Agreement. Neither the titles to this Lease and its paragraphs, nor the recitals appearing prior to paragraph 1 of this Lease shall be used to alter the meaning of this Lease, and in the event of a conflict, the terms and conditions of the numbered paragraphs shall govern.

21. Binding Agreement. This Lease is binding upon, and shall inure to the benefit of, the parties hereto, their successors and assigns.

22. Litigation. In the event either party is required to take legal action to enforce its rights under this Lease, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs, including expert witness fees. The parties agree that the forum for any such litigation shall be the county or district court, Chaffee County, Colorado.

23. Counterparts. This Lease may be signed using counterpart signature pages, with the same force and effect as if all parties signed on the same signature page.

IN WITNESS WHEREOF, the parties hereto set their hands on the date and year above first written.

TOWN OF BUENA VISTA

Attest:

By: Joel Benson, Mayor

By: Mary Jo Bennetts, Town Clerk

MEADOWS FARM LLC.

Jed Selby

STATE OF COLORADO)
)
COUNTY OF)

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2014, by Jed Selby, Meadows Farm LLC.

WITNESS my hand and official seal.

Notary Public

My commission expires:_____

Exhibit A

Improvements to be completed during the Initial Term of the Water Lease

1. Installation of a new parshall flume for the measurement of water (Town shall pay 50% of project cost).
2. Maintenance of headgate structure to include proper gate functionality.
3. Maintenance of intake from the creek to ensure proper water availability.
4. Maintenance of outlet to prevent erosion.

**TOWN OF BUENA VISTA, COLORADO
RESOLUTION NO. 26
(SERIES OF 2014)**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF
BUENA VISTA, COLORADO, AUTHORIZING AND APPROVING A LEASE
AGREEMENT FOR THE ST. ROSE OF LIMA PARK CHAPEL WITH THE
CHAMBER OF COMMERCE.**

WHEREAS, the Town of Buena Vista leases the town-owned Buena Vista Park Chapel, also known as the St. Rose of Lima Park Chapel, to the Buena Vista Area Chamber of Commerce and both the Town and Chamber desire to renew the lease agreement for a period of one (1) year; and

WHEREAS, Section 31-15-713 (1)(c), C.R.S. provides that any lease of municipally-owned property or facilities for one year or less shall be authorized and approved by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, that a one (1) year lease agreement between the Town of Buena Vista and the Buena Vista Chamber of Commerce for the St. Rose of Lima Park Chapel, a copy of which is attached hereto and incorporated herein as Exhibit A, be and is hereby authorized and approved, and the Mayor and/or Town Administrator are authorized to execute same on behalf of the Town.

RESOLVED, APPROVED AND ADOPTED this 22nd day of April, 2014.

TOWN OF BUENA VISTA, COLORADO

By: _____
Joel Benson, Mayor

ATTEST:

Mary Jo Bennetts, Town Clerk

(SEAL)

LEASE AGREEMENT

This Lease Agreement ("Lease") is made and entered into at Buena Vista, Colorado, this _____ day of _____, 2014, by and between the TOWN OF BUENA VISTA, a Colorado Municipal corporation ("Lessor") and THE BUENA VISTA AREA CHAMBER OF COMMERCE ("Lessee").

WITNESSETH:

In consideration of the payment of the rent by the Lessee as herein provided and the keeping and performance of the covenants and agreements of this Lease by the Lessee as hereinafter set forth, the Lessor hereby leases to the Lessee and the Lessee hereby leases from the Lessor the following described premises situated in the Town of Buena Vista, County of Chaffee and State of Colorado, to wit:

The "Buena Vista Park Chapel", located at Forest Square Park, known as 343 Highway 24 South, as depicted on the attached Exhibit "A" which is incorporated herein by reference (the "Leased Premises").

1. Term. The term of this Lease shall commence as of 12:01 a.m. on May 1, 2014 and shall expire, subject to earlier termination as hereafter provided, at 11:59 p.m. on April 30, 2015.

2. Rent. The rent to be paid to Lessor by Lessee for the full term of the Lease shall be Twenty Dollars (\$20.00), payable in advance at the commencement of the Lease.

3. Insurance. The Lessee hereby agrees that it will cause to be written a policy or policies of insurance in the form generally known as a public liability policy insuring the Lessee and Lessor against any and all claims and demands made by any person or persons whomsoever for injuries received in connection with the Lessee's operation, maintenance and use of the Leased Premises and improvements on the Leased Premises, if any, or for any other lawful use to which the property is put by Lessee, and such policy or policies shall constitute and stand as the primary insurance for the Leased Premises, and shall contain limits of liability of not less than \$500,000.00 for damages incurred or claims by any one person for bodily injury or damage to property, or otherwise, arising from any single occurrence, and \$1,000,000 for damages incurred or claimed by two or more persons arising from any single occurrence for bodily injury or damage to property, or otherwise. Lessee shall further obtain and maintain fire and extended coverage insurance insuring the building located on the Leased Premises for its full insurable value. All such policies shall name the Lessee and the Lessor as their respective interests may appear. Lessee shall pay all premiums associated with such insurance policies, shall maintain such insurance in full force and effect throughout the term of this Lease and shall provide Lessor with a true, correct and complete copy of such policies prior to the commencement of the term of this Lease. The subject insurance policies shall require at least 10 days advance notice to Lessor prior to cancellation of such policies.

4. Use of Premises. Lessee agrees that the Leased Premises shall be used for the operation of Lessee's business office and as a public facility, open to the general public on a non-discriminatory basis, for uses Lessee determines to be compatible with Lessee's allowed use under this Lease. The Leased Premises shall not be used for any other purpose without the Lessor's prior written consent. Lessee shall, at Lessee's expense, promptly comply with all the applicable statutes, ordinances, rules, regulations, orders, restrictions of record and requirements in effect during the term of this lease which regulates the use of the Leased Premises by Lessee. Lessee shall not use or permit the use of the Leased Premises in any manner that will tend to create waste or a nuisance, nor permit any activity to be conducted on or about the Leased Premises which tends to annoy or disturb the peace and quiet of persons occupying premises adjacent or near to the

Leased Premises.

5. Utilities. Lessor agrees to pay for the cost of water and sewer delivered to the Leased Premises. Lessee shall pay for all other utilities including gas, electricity and telephone charges. Lessee shall contract for such utilities in its own name, and shall indemnify and hold Lessor harmless with respect thereto.

6. Taxes. Lessee shall promptly pay all real and personal property taxes, if any, against the Leased Premises.

7. Maintenance.

A. Lessee, at Lessee's expense, shall keep in good order, condition and repair the Leased Premises and every part thereof, including, without limiting the generality of the foregoing, all plumbing, electrical and lighting facilities and equipment within the Leased Premises, fixtures, interior walls and interior surface of exterior walls, ceilings, windows, doors, and plate glass located within the Leased Premises.

B. Lessee shall provide all required janitorial services for the Leased Premises.

C. Lessee shall repair any damage to Leased Premises occasioned by the removal of its trade fixtures, furnishings and equipment which repair includes the patching and filling of holes and repair of structural damage.

D. Lessee shall not make any structural alterations to the Leased Premises without Lessor's prior written consent.

8. Restoration of Leased Premises: Trade Fixtures. At the conclusion of the Lease term the Lessee shall deliver possession of the Leased Premises to the Lessor. The Leased Premises shall be restored by Lessee to substantially the same condition it was in at the time of the commencement of the Leased term, ordinary wear and tear excepted. Lessee shall remove all trade fixtures placed upon the Leased Premises within 10 days following the conclusion of the Lease term. Any trade fixtures not so removed within such time period shall be deemed to have been abandoned by Lessee and may be disposed of by Lessor as it deems best.

9. Assignment and Subletting. Lessee shall not assign, sublet, mortgage or encumber in any way this Lease or any portion thereof, nor suffer or permit the Leased Premises or any part thereof to be used by others, without the prior written consent of the Lessor; provided, however, Lessee shall be permitted to allow other persons or groups to use the Leased Premises on a non-discriminatory basis for public activities and to charge and collect reasonable fees in connection therewith.

10. Lessor Liability. The Lessor shall not be liable to the Lessee or others for any loss or damage to any property by theft or otherwise, nor for any injury to or damage to persons or property resulting from fire, explosion, falling plaster, steam, gas, electricity, water or rain which may leak from any part of the building or from the pipes, appliances or plumbing, or from the roof, street or subsurface, or from any other place or any other cause. Lessee, as a material part of the consideration for this Lease, hereby assumes all risks of damage to property or injury to persons in, upon or about the Leased Premises, from any cause, and hereby waives all claims in respect thereto against Lessor.

11. Indemnification. The Lessee agrees to indemnify and hold harmless Lessor, its officers,

employees, and insurers, from and against all liability, claims, and demands, on account of injury, loss, bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Lease or Lessee's use of the Leased Premises pursuant to this Lease. The Lessee agrees to investigate, handle, respond to, and to provide defense for and defend against any such liability, claims, or demands at the sole expense of the Lessee. The Lessee also agrees to bear all other costs and expenses related thereto, including court costs, and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false, or fraudulent.

12. Mechanic's Liens. Lessee shall do nothing which would or might give right to the creation of a mechanic's lien upon the Leased Premises.

13. Lessor Access to Leased Premises. Lessor, and Lessor's officers, agents, employees and contractors, shall have access to the Leased Premises at any reasonable hour.

14. Governmental Immunity. The parties hereto understand and agree that the Town is relying on and does not waive or intend to waive by any provision of this Lease the monetary limitations (presently \$150,000 per person and \$600,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, Section 24-10-101, et seq.. C.R.S., as from time to time amended, or any law or limitation otherwise available to the Town, its officers, or its employees.

15. Default by Lessee. The following events shall be deemed events of default by Lessee under this Lease:

A. Lessee shall fail to pay when due the rent due hereunder.

B. Lessee shall fail to comply with any term, provision or covenant of this Lease, other than payment of rent, and shall not cure such default within fifteen (15) days after receipt of written notice thereof from Lessor.

C. Lessee shall become insolvent, or shall make a transfer in fraud of creditors, or shall make an assignment for the benefit of creditors.

D. Lessee shall file a petition under section or chapter of the Bankruptcy Code, as amended, or any similar law or statute of the United States or any state thereof; or Lessee shall be adjudged bankrupt or insolvent in proceedings filed against Lessee.

E. A Receiver or Trustee shall be appointed for the Leased Premises or all or substantially all of the assets of Lessee or any grantor of Lessee's obligations under this Lease.

F. Lessee shall desert or vacate any substantial portion of the Leased Premises.

G. Lessee shall do or permit to be done anything which creates a lien upon the Leased Premises.

16. Remedies of Lessor. Upon the occurrence of any such event of default, Lessor shall have the option, in addition to any other remedies provided by law, to pursue one or more of the following remedies without any notice or demand whatever:

A. Terminate this Lease by written notice to Lessee, in which event Lessee shall immediately surrender the Leased Premises to Lessor, and if Lessee fails to do so, Lessor may without prejudice to any other remedy which it may have for possession or arrearages in rent, enter upon and take possession of the Leased Premises and expel or remove Lessee and any other person who may be occupying said Leased Premises or any part thereof, by force if necessary, without being liable for prosecution for any claim for damages therefore; and Lessee agrees to pay to Lessor on demand the amount of all loss and damage which Lessor may suffer by reason of such termination. No other act by Lessor other than express written notice shall terminate this Lease.

B. Without terminating the Lease, enter upon the Leased Premises, by force if necessary, without being liable for prosecution or any claim for damages therefore, and do whatever Lessee is obligated to do under the terms of this Lease; and Lessee agrees to reimburse Lessor on demand for any expenses which Lessor may incur in effecting compliance with Lessee's obligations under this Lease, and Lessee further agrees that Lessor shall not be liable for any damages resulting to the Lessee from such action.

17. Attorney's Fees. In any action to enforce or determine the rights of the parties hereunder the prevailing party in such action, at trial or upon appeal, shall be entitled to recover their reasonable attorney's fees in an amount to be fixed by the Court.

18. Construction of Terms.

A. The headings of the articles and paragraphs contained in this Lease are for convenience only and do not define, limit, or construe the contents of the articles and paragraphs. All negotiations, considerations, representations, and understandings between the parties are incorporated herein, and may be modified only by agreement in writing between the parties.

B. The laws of the State of Colorado shall govern the interpretation, validity, performance and enforcement of this Lease. If any provision of this Lease shall be held to be invalid or unenforceable, the validity and enforceability of the remaining provisions of this Lease shall not be affected thereby. Any litigation brought to construe this Lease or the rights and obligations hereunder shall be commenced in Chaffee County, Colorado.

19. Rules and Regulations. From time to time the Lessor may impose rules and regulations for the orderly operation of the Leased Premises which will not be inconsistent with this Lease. After written notice to the Lessee of the rules and regulations, violation thereof will be a breach of this Lease, unless the violation is cured within fifteen (15) days after written notice.

20. Notices. Whenever under this Lease a provision is made for notice of any kind, such notice shall be in writing and signed by or on behalf of the party giving or making the same, and it shall be deemed sufficient notice and service thereof if such notice is to Lessee and sent by registered or certified mail, postage prepaid, to the last Post Office address of Lessee furnished to Lessor for such purpose; and if to Lessor, sent by registered or certified mail, postage prepaid, to Lessor at the address furnished for such purpose, or to the place then fixed for the payment of rent.

Lessee's initial address for notice is:

Executive Director
PO Box 2021
Buena Vista, CO 81211

Lessor's initial address for notice is:

Town of Buena Vista
Town Administrator
PO Box 2002
Buena Vista, CO 81211

21. Time of Essence. Time is of the essence of this Agreement.

22. Complete Agreement. It is understood and agreed that this Lease contains the complete and final expression of the agreement between the parties and there are no promises, representations, or inducements except such as are herein provided. It is further understood and agreed that there shall be no modification or amendment of this Lease except by a written agreement of the Lessor and Lessee.

23. Authorization by Resolution. The execution of this Lease by the Town of Buena Vista is authorized by Resolution No. _____, Series of 2012, passed and adopted April 24, 2012.

EXECUTED the date and year first written above.

LESSOR:

LESSEE:

TOWN OF BUENA VISTA

BUENA VISTA AREA CHAMBER OF COMMERCE

By: _____

By: _____
President

ATTEST:

Town Clerk, Mary Jo Bennetts

Subscribed and sworn to before me this _____ day of _____, 2014, by _____,

as _____ and Mary Jo Bennetts as Town Clerk of the Town of Buena Vista, Colorado.

WITNESS my hand and official seal.

My commission expires: _____

Notary Public

(Seal)

STATE OF COLORADO)
) SS
COUNTY OF CHAFFEE)

Subscribed and sworn to before me this _____ day of _____ 2014,

by _____ President of the Buena Vista Area Chamber of Commerce.

WITNESS my hand and official seal.

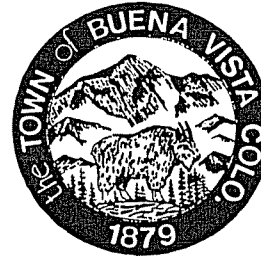
My commission expires: _____

Notary Public

(Seal)

Office of the Town Treasurer

Memorandum



To: Board of Trustees, Town of Buena Vista, Colorado
From: Michael J. Hickman, CPA and Town Treasurer
Date: April 18, 2014
Subject: Renewal of Health Insurance with CEBT

TITLE: A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A RENEWAL OF OUR HEALTH INSURANCE POLICY WITH CEBT THROUGH WILLIIS OF COLORADO, ADMINISTRATOR OF THE CEBT HEALTH INSURANCE PLAN

Background:

Since December, 2008 the town's employee medical insurance has been provided by CEBT, Colorado Employers Benefit Trust. Willis of Colorado is the third party administrator for all the CEBT insurance products. The actual insurance is underwritten by United Healthcare.

Our present health insurance policy automatically renews on 7-1-2014 unless we notify them by May 1, 2014 that we are choosing a different health insurance company. As a means of comparing, pricing and testing the market we hired Denman (Employee Benefits Specialist) for a not to exceed fee of \$300.00 to research the market. In the past staff has solicited independent insurance agencies offering other health insurance like Anthem, Humana, and Cigna. Due to the fact that CEBT will not release our employees' health information all of these companies as well as WellNet (attached) would require each employee to prepare a very burdensome 5 year medical history, which was very invasive. And only after they submitted their history would the insurance companies submit a guarantee premium proposal. As a result we have attached Denman's findings. As one can see comparing health insurance is very difficult. As a means of interpreting the results we offer the following.

Denman came back with a comparison of five options from four companies. They are CEBT (United Health Care) (our present carrier), County Health Pool (CHP), WellNet, and CIGNA.

As you can see the comparison is not exactly apples to apples. CEBT does not offer a PPO3 but does offer PPO Plan B1000 and HDHP 2500 (option 3) as well as PPO Plan B1500 and HDHP 2500 (option 4) (which are comparable to the two policies we offer our employees which are PPO 3 and HD 1500). In comparison the PPO 3 and the PPO Plan B1000 are very close in coverage to being the same. Premium wise our PPO 3 is cheaper by \$147.04 (\$1684.46 vs \$1,1831.50) per month. The HD plans are different in that the employee's deductible (their out of pocket cost) goes up with the CHP by at least \$1,000.00 for single coverage and \$2,000.00 for

family coverage, also, the CHP plan ends on 12-31-2014 (a 6 month policy and requires a 2 year commitment) and CEBT ends on 6-30-2014 (a 12 month policy with no 2 year requirement).

The Cigna policy offers an OAP and a HSA OAP at an annual savings to the Town of \$4,496.88 annually, but the out of pocket to the employee for a single employee is \$2,600.00 and family \$5,200.00 higher than CEBT out of pocket. Cigna also requires a health questionnaire before they would finalize the premium rates.

The WellNet policy has a potential savings of \$95,826.84 per year. This is a self-funded policy. This means we take the risk of claims vs the insurance company. It is only a six month policy and it will not guarantee the proposed rate without health questionnaires. This is a new provider in Colorado with no history. Staff believes, as well as Denman, that self-funded health insurance with a new health provider is a risk that the Town should not be engaged in, even with a potential premium savings, but maybe with a closer look next year.

Staff believes the best comparison to our present policy is CHP. Below is a comparison of the two policies.

Our annual cost to renew with CEBT is \$322,430.40 (assuming no changes in employees) of which employees will pay approximately \$58,037.40.

PROS with going with CHP

A 5.51% increase with CHP

CONS of going with CHP

Additional deductible by at least \$1,000 to \$2,000 per each employee in the HD plan

Only a 6 month guarantee on premiums (12 months with CEBT)

Requires a 2 year commitment at a minimum (Can switch Insurance company at the end of each year with CEBT)

Must switch to Anthem (with CEBT we keep our present carrier (United Health Care))

In reviewing last years decision

First 6 months with CHP = 9% increase

Second 6 months with CHP = another 5% increase

Annual increase for 12 months (July 1 2012 through June 30 2013) with CHP=14% increase

Annual increase for 12 months (July 1 2012 through June 30 2013) with CEBT = 12% increase

IN SUMMARY:

Even though our present carrier CEBT is going up by a combined rate of 7% staff would recommend we renew with CEBT which will not require a budget amendment at the end of 2014.

Board Action Requested at This Time

A motion and second to approve the renewal of our health insurance with CEBT through Willis of Colorado, administrators of the CEBT Health Insurance Plan.

Town of Buena Vista
Medical Plan Renewal & Options - Effective July 1, 2014

Carrier	Current / Renewal		Option 1				Option 2			
	CBST		Cigna (Level Funding at 50% Surplus Refund)				Wellnet			
	Plan Name	PROJ ID	Medical Questionnaire Required to Finalize Rates				Medical Questionnaire Required to Finalize Rates			
			CBST Plan HD 1500				Wellnet Prime			
			CBST Plan HD 1500	CBST Plan HD 1500	CBST Plan HD 1500	CBST Plan HD 1500	Wellnet Prime	Wellnet Prime	Wellnet Prime	Wellnet Prime
Employees		5	\$568.31	\$608.09	\$607.50	\$650.03	\$597.77	\$589.40	\$436.04	\$436.04
Employees/Spouse		2	\$1,157.86	\$1,258.91	\$1,175.81	\$1,258.12	\$1,217.05	\$1,140.48	\$799.52	\$799.52
Employees/Child(ren)		2	\$1,070.99	\$1,165.96	\$1,087.60	\$1,163.73	\$1,125.60	\$1,055.01	\$682.55	\$682.55
Family		5	\$1,390.82	\$1,488.18	\$1,412.35	\$1,511.21	\$1,590.06	\$1,567.78	\$1,095.70	\$1,095.70
Total Estimated Monthly Cost			\$15,554.28	\$17,075.35	\$9,153.09	\$9,793.84	\$17,417.76	\$9,076.70	\$6,263.98	\$6,263.98
Total Estimated Annual Cost			\$186,651.36	\$204,904.20	\$109,837.08	\$117,526.13	\$209,013.12	\$108,920.44	\$75,167.76	\$75,167.76
Change from Current Total Plan Cost										
Individual Underwriting Required?			No	No	No	No	Yes	Yes	Yes	Yes
Network Use			In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network
Deductible (Individual/Family)			\$1,000 / \$3,000	\$1,500 / \$3,000	\$1,000 / \$3,000	\$1,500 / \$3,000	\$1,000 / \$3,000	\$1,000 / \$3,000	\$1,000 / \$3,000	\$1,000 / \$3,000
Annual Out-of-Pocket (Individual/Family)			\$3,750 / \$7,500	\$7,500 / \$15,000	\$2,000 / \$4,000	\$4,000 / \$8,000	\$6,350 / \$12,700	\$12,700 / \$25,400	\$6,350 / \$12,700	\$12,700 / \$25,400
Deductibles/Copays Included in Out-of-Pocket Maximums?			Yes, Except RX	Yes, Except RX	Yes, Except RX	Yes, Except RX	Yes, Except RX	Yes, Except RX	Yes, Except RX	Yes, Except RX
Physician Office Visit (PCP/Specialist)			40% After Deductible	40% After Deductible	20% After Deductible	40% After Deductible	50% After Deductible	50% After Deductible	20% After Deductible	50% After Deductible
Urgent Care			20% After Deductible	40% After Deductible	20% After Deductible	40% After Deductible	50% After Deductible	50% After Deductible	20% After Deductible	50% After Deductible
Preventive Office Visit			No Charge	40% After Deductible	No Charge	40% After Deductible	No Charge	No Charge	No Charge	No Charge
Outpatient Lab & X-Ray			Lab: \$35 Copay	40% After Deductible	20% After Deductible	40% After Deductible	20% After Deductible	20% After Deductible	20% After Deductible	20% After Deductible
Major Nuclear Scans (CT/MRI/PET, etc.)			20% After Deductible	40% After Deductible	20% After Deductible	40% After Deductible	20% After Deductible	20% After Deductible	20% After Deductible	20% After Deductible
Hospital Inpatient			20% After Deductible	40% After Deductible	20% After Deductible	40% After Deductible	20% After Deductible	20% After Deductible	20% After Deductible	20% After Deductible
Hospital Outpatient			20% After Deductible	40% After Deductible	20% After Deductible	40% After Deductible	20% After Deductible	20% After Deductible	20% After Deductible	20% After Deductible
Emergency Room			20% After Deductible	40% After Deductible	20% After Deductible	40% After Deductible	20% After Deductible	20% After Deductible	20% After Deductible	20% After Deductible
Retail RX (90-Day Supply)			\$20/\$40/\$60	Not Covered	20% After Deductible	Not Covered	No Charge After Deductible	Not Covered	\$15/\$30/\$60 After Deductible	Not Covered
Mail Order RX (90-Day Supply)			2 x Retail RX Copay	Not Covered	20% After Deductible	Not Covered	2 x Retail RX Copay	Not Covered	2 x Retail RX Copay	Not Covered

Note: This is a brief description of benefits only and is not intended to be complete. Please refer to the proposed summary of benefits for a complete listing of covered benefits, including exclusions and limitations.

TOWN OF BUENA VISTA, COLORADO

RESOLUTION NO. 27

Series of 2014

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A RENEWAL OF THE EMPLOYEE HEALTH INSURANCE PLANS WITH WILLIS OF COLORADO, ADMINISTRATOR OF CEBT HEALTH INSURANCE PLAN FOR THE PERIOD OF JULY 1, 2014 THROUGH JUNE 30, 2015.

WHEREAS, The Town of Buena. Vista desires to enter into an agreement with Willis of Colorado to renew the existing employee health insurance coverage for the period beginning July 1, 2014 through June 30, 2015; and

WHEREAS, pursuant to the Town of Buena employee handbook adopted by Resolution #13, Series 2012 and amended by Resolution #30, Series 2012, the Town of Buena Vista elects to cover its eligible employees with health insurance,

WHEREAS, the Town engaged the employee benefits specialists of Denman to research analysis and compare health insurance providers, and

WHEREAS, our present carrier, Willis of Colorado, Administrators of CEBT Health Insurance was not the lowest premium provider; although CEBT did better fit the next twelve months needs for the Town itself.

NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, that the Town of Buena Vista will renew its two health insurance policies (PPO3 and HD1500) with Willis of Colorado, Administrators of CEBT health insurance.

RESOLVED, APPROVED, and ADOPTED this 22rd day of April, 2014.

TOWN OF BUENA VISTA, COLORADO

Joel Benson, Mayor

ATTEST:

Mary Jo Bennetts, Town Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE TOWN OF BUENA VISTA, COLORADO AND CHAFFEE COUNTY
FOR THE PROVISION OF LAW ENFORCEMENT SERVICES WITHIN UNINCORPORATED
CHAFFEE COUNTY**

THIS AGREEMENT is made and entered into this ____ day of _____, 20__ by and between the Town of Buena Vista, Colorado (hereinafter referred to as the "Town") and the Chaffee County Sheriff's Office and the County of Chaffee (hereinafter jointly referred to as the "County"). Collectively these entities are also referred to as the "Parties."

RECITALS

WHEREAS, The Parties enter into this Agreement under the general authorities of local governments of the State of Colorado to contract with one another for the provision of services pursuant to C.R.S. § 29-1-201, et seq., Article XIV, Section 18 of the Colorado Constitution; and

WHEREAS, the Town is empowered to provide law enforcement functions within its incorporated boundaries; and

WHEREAS, the Town's peace officers as defined by C.R.S. § 16-3-110 are authorized to act when a felony or misdemeanor is committed in the officer's presence regardless of whether that officer is within the Town boundaries or whether that officer is on duty; and

WHEREAS, it is the Sheriff's duty to preserve the peace within Chaffee County, including the unincorporated areas of Chaffee County, some of which unincorporated areas are adjacent to Town boundaries; and

WHEREAS, the intermixing of municipal and county jurisdictions may cause potential confusion as to the actual jurisdiction of each entity's peace officers; and

WHEREAS, the County and Town desire that the Town of Buena Vista peace officers (the Municipal Officers") perform law enforcement functions and enforce the state's statutes within unincorporated Chaffee County as necessary in the interest of public safety; and

WHEREAS, the County and the Town also desire that the Municipal Officers act when a Municipal Officer observes a felony, misdemeanor, crime or other statutory offense being committed while that Municipal Officer is engaged in official police duties; and

WHEREAS, the County and the Town enter into this Agreement under the specific authority to contract the provision of law enforcement services pursuant to C.R.S. § 30-11-410 (2).

NOW, THEREFORE, for and in consideration of the mutual covenants, conditions and promises contained herein, the adequacy of which are hereby acknowledged, the Parties agree as follows:

1. The Town, through its Police Department, will be authorized to provide general law enforcement services in unincorporated Chaffee County to the extent and the manner hereafter set forth. For the purpose of this Agreement, general law enforcement services shall consist of responding to, investigating, and enforcing violations of the Colorado Criminal Code or other Colorado statute that the Chaffee County Sheriff's Office is authorized to enforce in a manner consistent with the level of performance of peace officers throughout the State of Colorado.
2. The Town, through its Police Department, will be authorized to act and otherwise provide general law enforcement services in a situation in which a felony, misdemeanor, crime or other statutory

offense has been or is being committed in a Municipal Officer's presence when such Municipal Officer is in unincorporated Chaffee County due to official police duties.

3. The scope of the Buena Vista Police Department's activity in unincorporated Chaffee County shall be generally limited to providing first responder assistance or back-up to County officers when additional assistance is needed. The Town shall promptly notify the Sheriff of all felony and other serious criminal incidents originating in the unincorporated areas of Chaffee County, and the Sheriff shall assume primary jurisdiction in those incidents. The Town shall not retain jurisdiction over any matter originating in unincorporated Chaffee County beyond the scope of this Agreement and shall not be responsible for the rendering of services or undertaking of costs for any matter originating in unincorporated Chaffee County except as expressly provided for herein. Nothing in this Agreement shall be construed to limit or otherwise affect the law enforcement authority of the County or the Town.
4. The management of the rendering of services, the discipline of Municipal Officers and other matters incident to performance of law enforcement services, and the review of personnel so employed shall remain with the Town.
5. All citations written by a Municipal Officer for violation of any Colorado State Statute or law in unincorporated Chaffee County shall command the alleged violator to appear before the Chaffee County Court. The Town shall undertake best efforts to ensure appropriate personnel are available to appear before the Chaffee County Court as needed to prosecute each violation.
6. The Town shall have full cooperation from the County, its deputies, agents and employees so as to facilitate the performance of this Agreement. Each party shall give prompt and due consideration to all requests from the other Party regarding delivery of general law enforcement services and shall work cooperatively to achieve the service called for herein. Such requests may be transmitted in person, by phone, radio, electronic medium, or by a third party. Any reasonable transmittal shall be sufficient to invoke this Agreement.
7. The Parties enter into this Agreement as separate, independent governmental entities and officials and shall maintain such status throughout. Employees assigned under this Agreement shall be considered and shall remain employees of their respective law enforcement agencies at all times and for all purposes under the Agreement. No employee of the Town shall be deemed an employee of the County, even if the Municipal Officer acts on the County's behalf under this agreement.
8. The County shall not be called upon to pay or assume any liability for the direct payment of any salaries, wages or other compensation to any Town personnel performing services hereunder. Additionally, the County shall not be liable for compensation or indemnity to any Town personnel for injury or sickness arising out of his / her performance under this Agreement.
9. Neither Party shall be deemed to assume any liability for intentional or negligent acts of the other Party. By agreeing to this provision, the Parties do not waive or intend to waive the limitations on liability which are provided to the Parties under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq., The provisions of C.R.S. § 29-5-108 shall not apply to activities conducted pursuant to this Agreement.
10. Each Party shall provide its own public liability and property damage insurance coverage as it may deem necessary for any potential liability arising from the services to be provided under this Agreement.

11. Unless sooner terminated as provided hereunder, this Agreement shall be effective from the date of its execution through December 31, 20___. Notwithstanding the foregoing provisions, either Party, with or without cause, may terminate this Agreement upon the giving of ten (10) days prior written notice of such termination to the other respective Party. It is the intent of the Parties that this Agreement shall be renewed for additional one (1) year periods following the end of the initial period, and unless one of the Parties gives notice to the other at least ten (10) days prior to the end of the initial period, or then current additional period, that such Party desires to terminate this Agreement or to re-negotiate the terms, this Agreement shall be automatically extended for additional periods of twelve (12) months. After the initial period, this Agreement shall run from January 1st to December 31st of each respective year.
12. The Parties agree that this Agreement is contingent upon all funds necessary for the performance of this Agreement being budgeted, appropriated and otherwise made available. It is expressly understood that any financial obligations that may arise hereunder, whether direct or contingent, shall only extend to payment of monies duly and lawfully appropriated by the governing body of either Party. Should any of the Parties fail to undertake the project because necessary funds have not been budgeted or duly appropriated, this Agreement may be terminated by either Party. Nothing herein shall be deemed to constitute a multi-year fiscal obligation of either the Town or the County.
14. Any written notices required or permitted to be given hereunder shall be delivered personally or sent by first class mail, postage prepaid, addressed to the Parties at the addresses set for below or at such other addresses as either Party may hereafter designate by written notice to the other Party in accordance herein. Notice will be deemed given on the date of delivery or three business days after deposit in a U.S. Postal Service depository.

County: Sheriff W. P. Palmer
P.O. Box 699
641 West 3rd Street
Salida, Colorado 81201
(719) 539-2814

With a copy to: Chaffee County Attorney's Office
P.O. Box 699
132 Crestone Ave.
Salida, Colorado 81201
(719) 530-5564

Town: Chief Jimmy Tidwell

Buena Vista, Colorado 81211
(719) 395-8654

With a copy to: Buena Vista Town Attorney

Buena Vista, Colorado 81211
(719)) _____

15. This Agreement and the rights and obligations created hereby shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, and may not be assigned by any Party without the prior written consent of the Party.
16. Nothing herein expressed or implied is intended or should be construed to confer or give to any person or corporation or government entity other than the Town and County, any right, remedy or claim under or by reason hereof or by reason of any covenant or condition herein contained.
17. If any portion of this Agreement is held invalid or unenforceable for any reason by a court of competent jurisdiction as to either Party or as to both Parties, such portion shall be deemed severable and its invalidity or its unenforceability shall not affect the remaining provisions; such remaining provisions shall be fully severable and this Agreement shall be construed and enforced as if such invalid provisions had never been inserted into this Agreement.
18. This Agreement may be amended, modified or changed in whole or in part only by written agreement duly authorized and executed by the Parties hereto.
19. The law of the State of Colorado shall be applied in the interpretation, execution and enforcement of this Agreement. Venue for any action arising out of any dispute pertaining to this Agreement shall be exclusive Chaffee County, Colorado.
20. This Agreement represents the full and complete understanding of the Parties, and supersedes any prior agreements, discussions, negotiations, representations or understandings of Parties with respect to the subject matter contained herein.

IN WITNESS WHEREOF: the Parties hereto have caused this Agreement to be executed and be effective as of the day and year first above written.

**COUNTY OF CHAFFEE,
STATE OF COLORADO BY
AND THROUGH ITS
CHAIRMAN TO THE BOARD**

**OF COUNTY
COMMISSIONERS**

By: _____
Chairperson

ATTEST:

By: _____
Clerk to the Board

**CHAFFEE COUNTY
SHERIFF'S OFFICE
BY AND THROUGH ITS
SHERIFF**

By: _____
W. Peter Palmer, Sheriff

**TOWN OF BUENA VISTA,
STATE OF COLORADO
BY AND THROUGH ITS
TOWN ADMINISTRATOR**

By: _____
Town Administrator

ATTEST:

By: _____
Clerk to the Town of Buena Vista, Colorado



Town of Buena Vista

P.O. Box 2002

Buena Vista CO 81211

Phone: (719)395-8643

Fax: (719)395-8644

DATE: April 22, 2014
TO: Mayor and Board of Trustees
FROM: Brandy Reitter, Town Administrator
SUBJECT: COMMUNITY/TOWN ADVISORY POSITIONS

Purpose:

The Town and community have several boards and committees where there is a Staff or Board of Trustee Representative participating. Participation by the Board of Trustees is important as it helps to ensure that Trustees are informed about the issues or initiatives and can report back to the elected body if need be.

Below is a table where all boards/committees are listed. The boards and committees that have an (*) next to them are sanctioned committees of town where a Trustee will serve as a liaison. The other boards/committees might be of interest to you if you want to attend. Town Staff typically attends external boards/committees to ensure the Town's interests are represented.

The BOT will discuss positions on April 22nd and determine how to distribute roles/responsibilities for the advisory boards and committees of town going forward. The column to the far right is where we will come up with our new list of liaisons for the new BOT.

<i>Advisory Board/Community Organization</i>	<i>Current Elected/Staff/Other Town Representative</i>	<i>Future Elected/Staff/Other Town Representative</i>
Recreation Board	Carrie Carey	
Trails Board	Keith Baker	
Tree Board	Phillip Puckett	
Beautification Committee	Carrie Carey	
Airport Board	Vacant	
Recreation Board	Phillip Puckett	
Water Board	Vacant	
UAACOG Board	Town Administrator	Town Administrator
Heritage Board	Angela Essing	Angela Essing
CDOT Region 5 Transportation	Keith Baker, Rich Landreth	Keith Baker, Rich Landreth

Planning Region (TPR)		
Upper Arkansas Water Conservation District (UAWCD)	Rich Landreth	Rich Landreth
Chamber of Commerce Marketing Committee	Town Administrator	Town Administrator
Chaffee Connect (broadband work group)	Alex Telthorst	Alex Telthorst
UAACOG Source Water Protection Work Group	Rich Landreth	Rich Landreth
Chaffee County Economic Development Corporation (annual meeting...Town liaisons)	Joel Benson, Town Administrator	Joel Benson, Town Administrator
CML Legislative Council	Joel Benson	Joel Benson
Arkansas River Basin Roundtable	Jay Moore (Salida City Council) – municipal rep from Chaffee County	Jay Moore (Salida City Council) – municipal rep from Chaffee County

Thanks and if you have any questions about any of these boards/committees please let staff know. Welcome to your new liaison positions.

Sincerely,



Brandy Reitter
Town Administrator



Buena Vista Public Works

755 Gregg Drive

Buena Vista CO 81211

Phone: (719)395-6898

Fax: (719)395-6713

DATE: April 16, 2014
TO: Board of Trustees
FROM: Rich Landreth, PW Director
SUBJECT: 2014 Road Improvements Funding

Discussion

The funding for the 2014 Road Improvements Project was approved in the 2014 budget. Several additional projects were also approved including, the drainage on Beldan Street, the South Main connection from Cedar Street to East Main Street and the road to the Boathouse. With the exception of the road to the Boathouse, these projects are included in the road projects bid. The bid did not include any project management. In addition, the completion of Arkansas Street was not in the 2014 budget. Several items were removed from the bid package. They included the trees, irrigation system and landscaping. The issue was uncertainty regarding the irrigation system. When will Well #3 be available and what flow rate will we supply? It was difficult for contractors to bid these items so we made the decision to take those items out and fund them separately if funds were available. Street lighting was also added late in the project and will need to be funded. One additional issue is the Arizona Trail Project. Funding for this project is in the budget but the revised engineers estimate indicates we will be short on funding. We are anticipating a late summer start for this project. Finally, we will need to fund the Highway 24 RAMP project. The Town committed \$500,000 as our match for the RAMP funding. The Town also has a Highway 24 Enhancement grant available from CDOT. At this time these funds need to be available during 2015 and 2016.

2014 Road Improvements Projects

Budget	\$1,806,220.00
Engineer's Estimate	\$1,733,207.00
Contracted Total	\$1,767,786.65
Difference	\$38,433.35
South Main Contribution	???
Not included in the contract is any additional engineering and project management.	
Project management	\$26,500.00
Complete Arkansas Street	\$70,000.00

Additional Budgeted Funds

Drainage	\$80,000.00
South Main	\$179,047.00
Road to Boathouse	\$85,000.00
Engineering	\$5,000.00
Total	<hr/> \$349,047.00

Possible Projects

Trees (108)	\$35,100.00
Street Lighting (5)	\$32,500.00
Irrigation	\$25,000.00
Landscaping	\$12,000.00
Arizona Trail Project	\$100,000.00
Total Projects	<hr/> \$204,600.00

RAMP Funding	\$500,000.00
CDOT Enhancement	\$70,360.00
Hwy 24 Total	<hr/> \$570,360.00

Action

Approval to fund additional projects.



Town of Buena Vista

P.O. Box 2002

Buena Vista CO 81211

Phone: (719)395-8643

Fax: (719)395-8644

DATE: April 22, 2014

TO: Mayor and Board of Trustees

FROM: Brandy Reitter, Town Administrator

SUBJECT: TOWN ADMINISTRATOR REPORT

Overview

Just like the seasons have changed so have things around town. We successfully kicked-off the East and South Main street project and the contractors are busy building one of the most important street connections on the east side of town. Community involvement has been the trend over the last few weeks and because of our wonderful residents, business, and partners BV-Con was a big success and an event we hope to do again.

Administration

- Reminders:
 - Save the Date: BOT Post-Election Orientation is May 6th in the evening
Orientation will include presentations from the following:
 - Department of Local Affairs (DOLA)
 - CIRSA (Colorado Insurance Risk Association)
 - CML (Colorado Municipal League) Still confirming
 - Town Departments
 - Intergovernmental meeting is at Buena Vista's Community Center Tuesday April 29th at 6PM
 - Colorado Creative Industries Summit is May 1 – 2nd in Salida at the Steam Plant
 - Early registration for the Colorado Municipal League Conference is open. The date is June 17 – 20th in Breckenridge, CO
 - San Luis Valley TPR meeting is June 6th in Alamosa
- Trustee Baker and staff attended the Gunnison Valley Regional Housing Authority field trip April 16th. It was a great opportunity to meet with electeds, staff, and other key players that have been involved in their housing authority. The **next steps**:
 - Create an advisory committee responsible for looking at the feasibility of a regional housing authority for Chaffee County
 - Update the 2007 Housing Needs Assessment
 - Continue to update policies that support affordable housing

- The deadline for RFPs for the new town website ended April 15th. We received 7 proposals and will be reviewing them over the next few weeks.
- Staff attended the Chaffee County Higher Education Working Group meeting April 18th. The following items were on the agenda and an update will be provided at our meeting:
 - MOU between CMC and Western State
 - Applying for a Daniels Fund Grant Application
 - Formation of a Higher Education Task Force
 - Finalizing surveys that address the following areas
 - Employer
 - Community
 - Salida School District Focus Group

Upper Arkansas Water Conservancy District, Augmentation Plan, and Water Planning

- Water storage feasibility planning:
 - Staff is scheduled to go to Denver to meet with our Water Attorney and Engineer on May 22nd to start the discussion about some viable options for water storage in the near and long term.
 - Once projects are identified, we will include these projects on the State Water Implementation Plan so that they become eligible for state funding in the future.
 - Projects identified will aid us in our discussions when meet again with the US Forest Service
- The Town will submit our application for a special use permit to the Forrest Service no later than April 25th.
- Staff received another draft of the MOU from Upper Ark. We will review the changes with our attorney and hope to finalize the draft for approval for the BOT on May 13th.
 - Upper Ark has agreed to provide the Town with 10 acre feet of water to augment Well #2
 - The Town will be charged \$250 per acre feet plus evaporation
 - Cindy Corvell our Water Attorney will attend our meeting to answer questions
- Staff is attending the 2014 Arkansas River Basin Water Forum April 23- 24th. The panel will discuss the following:
 - Colorado's Water Implementation Plan
 - Updates on the Arkansas Basin Roundtable
 - Water education
 - Importance of agriculture, invasive species, Arkansas Basin weather update, and water use

Main Street & Creative District, Community Development Initiatives

- Staff met with Jeff Wood who runs the University Technical Assistance Program in partnership with the Department of Local Affairs to provide low cost community design alternatives for rural communities. They can help us design the following:
 - The Gateway Plaza on East Main Street and US 24

- Provide gateway scenarios on the north and south ends of US 24
- Design the Town dump to retain the dog park but also include an outdoor natural amphitheater and a community garden

BV Fire & Fire/EMS Oversight Committee

- The committee met on April 17th to discuss benchmarks for improving all agencies county-wide. The goal is to improve service delivery and monitor progress. Staff will provide an update on Tuesday.
- Staff met with Chaffee Fire to discuss the specifics for the IGA for Fire Inspections. We will work with the attorney on the IGA and present it to the BOT May 27th. The transition will take effect June 2nd.
- I will attend the Chaffee Fire Board meeting on May 7th to introduce myself, thank them for partnering with the Town, and answer any questions their Board has regarding the IGA.

Grant Update

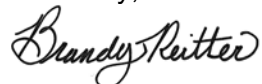
- Staff was contacted by DOLA on our Energy Impact Grant for the land use and comprehensive plan update project. Town will meet with DOLA on May 5th to discuss our application and the next steps.

Staffing Changes

- Our temporary Office Assistant is working out very well. Town Hall will need to extend our hiring process by a week or two to accommodate staff that is out of town or on vacation. We will conclude this process by mid-May.

This concludes my report. If you have any questions please let me know.

Sincerely,



Brandy Reitter, Town Administrator

Office of the Town Treasurer

Memorandum



To: Board of Trustees, Town of Buena Vista, Colorado
From: Michael J. Hickman, CPA and Town Treasurer
Date: April 11, 2014
Subject: Report Transmittal for 4/22/2014 Meeting

Due to the fact we were at the Tyler Conference this is a very abbreviated report

Town Expenditures

Since the April 4, 2014 report, the Town has issued:

- 57 Accounts Payable checks for 2014 Town expenditures for a total of \$109,975.66 (Attachment A1 – A315 check registers).
- ACH withdrawals to the IRS, FPPA, and Colorado Department of Revenue for \$0 no payroll since last report.
- Net payroll of \$0.

The breakdown by Fund for AP and payroll-related check disbursements plus the ACH payments is as follows: *(Note that all expenditures are not expenses since some are reimbursed or are withholdings from employees' gross payroll)* Attachments A1 – A15 show the payments by fund with the accounting codes the checks were charged to.

• General Fund -	\$ 71,141.16
• Water Fund -	\$ 10,464.52
• Capital Improvement Fund -	\$ 15,925.89
• Airport Enterprise Fund -	\$ 28,460.80
• Total all Funds -	\$ 125,992.37



Town of Buena Vista

Check Register

Packet: APPKT00775 - 2013 Bill paid 4/3/14

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00122	RG and Associates, LLC	04/03/2014	Regular	0.00	5,801.25	16178

Bank Code POOL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	5,801.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	5,801.25

A-1



Town of Buena Vista

Check Register

Packet: APPKT00776 - 4/3/14 Check Run

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POOL-Pooled Checking						
000708	ALPERSTEIN & COVELL P.C.	04/03/2014	Regular	0.00	592.00	16179
00252	Ascent Aviation Group, Inc.	04/03/2014	Regular	0.00	46.00	16180
001080	Atmos Energy	04/03/2014	Regular	0.00	2,351.61	16181
00435	Barbara H. Brady	04/03/2014	Regular	0.00	100.00	16182
001092	Barbara Wind	04/03/2014	Regular	0.00	155.00	16183
001279	Black Hills Stage Lines	04/03/2014	Regular	0.00	364.44	16184
00178	Blue Tail Consulting	04/03/2014	Regular	0.00	1,990.00	16185
000027	BUENA VISTA SANITATION DISTRICT	04/03/2014	Regular	0.00	346.80	16186
00434	C. Susan Shampine	04/03/2014	Regular	0.00	100.00	16187
001150	Car Wash, The	04/03/2014	Regular	0.00	202.00	16188
000055	CCOERA	04/03/2014	Regular	0.00	3,094.74	16189
000191	CenturyLink	04/03/2014	Regular	0.00	1,038.91	16190
00118	CenturyLink -LD	04/03/2014	Regular	0.00	77.18	16191
000047	CHAFFEE COUNTY COMMISSIONERS	04/03/2014	Regular	0.00	12,062.18	16192
00077	Chaffee County Public Health	04/03/2014	Regular	0.00	35.00	16193
000871	Chaffee County Victims Advocate	04/03/2014	Regular	0.00	150.00	16194
000819	CHIEF SUPPLY	04/03/2014	Regular	0.00	71.47	16195
000550	CIRSA	04/03/2014	Regular	0.00	19,934.50	16196
000423	COLLEGIATE PEAKS BANK	04/03/2014	Regular	0.00	962.50	16197
00227	Colorado Department of Revenue	04/03/2014	Regular	0.00	42.38	16198
00198	Consolidated Communications Netw	04/03/2014	Regular	0.00	200.00	16199
001118	Dale R. Enck	04/03/2014	Regular	0.00	576.00	16200
000091	DANA KEPNER COMPANY	04/03/2014	Regular	0.00	126.54	16201
00437	Dee Miller	04/03/2014	Regular	0.00	155.00	16202
00228	Dixon Villers	04/03/2014	Regular	0.00	24.60	16203
00320	Environmental Systems Research In	04/03/2014	Regular	0.00	1,800.00	16204
000186	Firehawk Condominiums	04/03/2014	Regular	0.00	23,244.00	16205
00275	Fly-Low Publications	04/03/2014	Regular	0.00	213.00	16206
000287	FRONT RANGE FIRE APPARATUS	04/03/2014	Regular	0.00	49.33	16207
000340	HI ROCKY STORE	04/03/2014	Regular	0.00	84.44	16208
00433	Janice Scar	04/03/2014	Regular	0.00	100.00	16209
001302	JK Mechanical Design LLC	04/03/2014	Regular	0.00	27.00	16210
001180	Judy Nyberg	04/03/2014	Regular	0.00	65.00	16211
00140	Liberty National Life Insurance Com	04/03/2014	Regular	0.00	241.03	16212
001455	Marjorie Gray	04/03/2014	Regular	0.00	100.00	16213
001242	Matrix Internet	04/03/2014	Regular	0.00	275.00	16214
00110	Metro Office Solutions	04/03/2014	Regular	0.00	474.57	16215
00212	Michael Hickman	04/03/2014	Regular	0.00	155.00	16216
001457	Miranda Schumann	04/03/2014	Regular	0.00	155.00	16217
000414	Moore Medical, LLC	04/03/2014	Regular	0.00	43.89	16218
001127	Patricia J. Perez	04/03/2014	Regular	0.00	155.00	16219
001309	Peak Performance Imaging Solution	04/03/2014	Regular	0.00	130.96	16220
00084	Pinnacol Assurance	04/03/2014	Regular	0.00	6,379.00	16221
000162	PLEASANT AVENUE NURSERY	04/03/2014	Regular	0.00	52.88	16222
00436	Response Technologies, Inc.	04/03/2014	Regular	0.00	120.00	16223
00122	RG and Associates, LLC	04/03/2014	Regular	0.00	18,775.49	16224
000150	ROCKY MOUNTAIN LUMBER & HARI	04/03/2014	Regular	0.00	233.26	16225
000178	SALIDA AUTO PARTS	04/03/2014	Regular	0.00	181.76	16226
000689	SALIDA HOSPITAL DISTRICT	04/03/2014	Regular	0.00	1,045.06	16227
000174	SANGRE DE CRISTO ELECTRIC ASS'N.	04/03/2014	Regular	0.00	45.00	16228
00415	Scott Reynolds	04/03/2014	Regular	0.00	155.00	16229
00204	Tim Jaster	04/03/2014	Regular	0.00	2,000.00	16230
001328	Tischer Telecommunications	04/03/2014	Regular	0.00	1,715.10	16231
000202	TOWN OF BUENA VISTA WATER FU	04/03/2014	Regular	0.00	821.32	16232

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Check Register

Packet: APPKT00776-4/3/14 Check Run

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
000857	Verizon Wireless	04/03/2014	Regular	0.00	482.07	16233
00408	Yvonne Prentiss	04/03/2014	Regular	0.00	56.40	16234

Bank Code POOL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	81	56	0.00	104,174.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	81	56	0.00	104,174.41

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Town of Buena Vista

Board of Trustees Expenditure Report

By Vendor Name

Payment Dates 4/3/2014 - 4/11/2014

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: ALPERSTEIN & COVELL P.C.					
Fund: 02 - Water Enterprise Fund					
16179	ALPERSTEIN & COVELL P.C.	04/03/2014	02-710-4410	Water legal fees- Feb 2014	592.00
Fund 02 - Water Enterprise Fund Total:					592.00
Vendor ALPERSTEIN & COVELL P.C. Total:					592.00
Vendor: Ascent Aviation Group, Inc.					
Fund: 07 - Airport Enterprise Fund					
16180	Ascent Aviation Group, Inc.	04/03/2014	07-810-4440	Apr 2014 Airport POS machin	46.00
Fund 07 - Airport Enterprise Fund Total:					46.00
Vendor Ascent Aviation Group, Inc. Total:					46.00
Vendor: Atmos Energy					
Fund: 01 - General Fund					
16181	Atmos Energy	04/03/2014	01-140-4344	Monthly gas charge- Mar 201	196.13
16181	Atmos Energy	04/03/2014	01-210-4344	Monthly gas charge- Mar 201	162.02
16181	Atmos Energy	04/03/2014	01-220-4344	Monthly gas charge- Mar 201	273.54
16181	Atmos Energy	04/03/2014	01-320-4344	Monthly gas charge- Mar 201	378.51
16181	Atmos Energy	04/03/2014	01-410-4344	Monthly gas charge- Mar 201	557.97
Fund 01 - General Fund Total:					1,568.17
Fund: 02 - Water Enterprise Fund					
16181	Atmos Energy	04/03/2014	02-715-4344	Monthly gas charge- Mar 201	66.44
Fund 02 - Water Enterprise Fund Total:					66.44
Fund: 07 - Airport Enterprise Fund					
16181	Atmos Energy	04/03/2014	07-830-4344	Monthly gas charge- Mar 201	717.00
Fund 07 - Airport Enterprise Fund Total:					717.00
Vendor Atmos Energy Total:					2,351.61
Vendor: Barbara H. Brady					
Fund: 01 - General Fund					
16182	Barbara H. Brady	04/03/2014	01-115-4407	April 1, 2014 Election Judge s	100.00
Fund 01 - General Fund Total:					100.00
Vendor Barbara H. Brady Total:					100.00
Vendor: Barbara Wind					
Fund: 02 - Water Enterprise Fund					
16183	Barbara Wind	04/03/2014	02-710-4481	Per diem-3B,3L,4D-Tyler Conf.	155.00
Fund 02 - Water Enterprise Fund Total:					155.00
Vendor Barbara Wind Total:					155.00
Vendor: Black Hills Stage Lines					
Fund: 01 - General Fund					
16184	Black Hills Stage Lines	04/03/2014	01-2030	Bus Ticket Payment- Mar 201	364.44
Fund 01 - General Fund Total:					364.44
Vendor Black Hills Stage Lines Total:					364.44
Vendor: Blue Tail Consulting					
Fund: 01 - General Fund					
16185	Blue Tail Consulting	04/03/2014	01-130-4414	March IT services	775.00
16185	Blue Tail Consulting	04/03/2014	01-210-4414	March IT services	360.00
16185	Blue Tail Consulting	04/03/2014	01-310-4414	March IT services	150.00
16185	Blue Tail Consulting	04/03/2014	01-320-4414	March IT services	115.00
16185	Blue Tail Consulting	04/03/2014	01-410-4414	March IT services	15.00
16185	Blue Tail Consulting	04/03/2014	01-550-4414	March IT services	75.00
Fund 01 - General Fund Total:					1,490.00

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Board of Trustees Expenditure Report

Payment Dates: 4/3/2014 - 4/11/2014

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Fund: 03 - Capital Improvement Fund					
16185	Blue Tail Consulting	04/03/2014	03-140-4815	March IT services	400.00
Fund 03 - Capital Improvement Fund Total:					400.00
Fund: 07 - Airport Enterprise Fund					
16185	Blue Tail Consulting	04/03/2014	07-830-4414	March IT services	100.00
Fund 07 - Airport Enterprise Fund Total:					100.00
Vendor Blue Tail Consulting Total:					1,990.00
Vendor: BUENA VISTA SANITATION DISTRICT					
Fund: 01 - General Fund					
16186	BUENA VISTA SANITATION DI	04/03/2014	01-140-4343	Statement-Mar 2014	68.00
16186	BUENA VISTA SANITATION DI	04/03/2014	01-210-4343	Statement-Mar 2014	74.80
16186	BUENA VISTA SANITATION DI	04/03/2014	01-220-4343	Statement-Mar 2014	68.00
16186	BUENA VISTA SANITATION DI	04/03/2014	01-320-4343	Statement-Mar 2014	34.00
16186	BUENA VISTA SANITATION DI	04/03/2014	01-410-4343	Statement-Mar 2014	34.00
16186	BUENA VISTA SANITATION DI	04/03/2014	01-510-4343	Statement-Mar 2014	68.00
Fund 01 - General Fund Total:					346.80
Vendor BUENA VISTA SANITATION DISTRICT Total:					346.80
Vendor: C. Susan Shampine					
Fund: 01 - General Fund					
16187	C. Susan Shampine	04/03/2014	01-115-4407	April 1, 2014 Election Judge s	100.00
Fund 01 - General Fund Total:					100.00
Vendor C. Susan Shampine Total:					100.00
Vendor: Car Wash, The					
Fund: 01 - General Fund					
16188	Car Wash, The	04/03/2014	01-210-4232	Monthly washes- Mar 2014	190.00
16188	Car Wash, The	04/03/2014	01-510-4232	Monthly washes- Mar 2014	12.00
Fund 01 - General Fund Total:					202.00
Vendor Car Wash, The Total:					202.00
Vendor: CCOERA					
Fund: 01 - General Fund					
16189	CCOERA	04/03/2014	01-2132	CCOERA After-tax contributio	400.00
16189	CCOERA	04/03/2014	01-2132	COERA 457 Contributions	170.51
16189	CCOERA	04/03/2014	01-2130	Retirement Loan Repayment	651.10
16189	CCOERA	04/03/2014	01-2130	Retirement Contribution	1,132.40
Fund 01 - General Fund Total:					2,354.01
Fund: 02 - Water Enterprise Fund					
16189	CCOERA	04/03/2014	02-2132	COERA 457 Contributions	82.49
16189	CCOERA	04/03/2014	02-2130	Retirement Loan Repayment (98.26
16189	CCOERA	04/03/2014	02-2130	Retirement Contribution	410.62
Fund 02 - Water Enterprise Fund Total:					591.37
Fund: 07 - Airport Enterprise Fund					
16189	CCOERA	04/03/2014	07-2132	COERA 457 Contributions	7.50
16189	CCOERA	04/03/2014	07-2130	Retirement Contribution	141.86
Fund 07 - Airport Enterprise Fund Total:					149.36
Vendor CCOERA Total:					3,094.74
Vendor: CenturyLink -LD					
Fund: 01 - General Fund					
16191	CenturyLink -LD	04/03/2014	01-140-4345	Mar 2014 Long Distance phon	52.11
16191	CenturyLink -LD	04/03/2014	01-210-4345	Mar 2014 Long Distance phon	21.81
16191	CenturyLink -LD	04/03/2014	01-220-4345	Mar 2014 Long Distance phon	1.25
16191	CenturyLink -LD	04/03/2014	01-410-4345	Mar 2014 Long Distance phon	2.01
Fund 01 - General Fund Total:					77.18
Vendor CenturyLink -LD Total:					77.18

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Board of Trustees Expenditure Report

Payment Dates: 4/3/2014 - 4/11/2014

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: CenturyLink					
Fund: 01 - General Fund					
16190	CenturyLink	04/03/2014	01-140-4345	Monthly phone service - Mar	228.01
16190	CenturyLink	04/03/2014	01-220-4345	Monthly phone service - Mar	360.27
16190	CenturyLink	04/03/2014	01-410-4345	Monthly phone service - Mar	206.28
Fund 01 - General Fund Total:					794.56
Fund: 02 - Water Enterprise Fund					
16190	CenturyLink	04/03/2014	02-710-4345	Monthly phone service - Mar	156.45
Fund 02 - Water Enterprise Fund Total:					156.45
Fund: 07 - Airport Enterprise Fund					
16190	CenturyLink	04/03/2014	07-830-4345	Monthly phone service - Mar	87.90
Fund 07 - Airport Enterprise Fund Total:					87.90
Vendor CenturyLink Total:					1,038.91
Vendor: CHAFFEE COUNTY COMMISSIONERS					
Fund: 01 - General Fund					
16192	CHAFFEE COUNTY COMMISSI	04/03/2014	01-130-4433	Dispatch cost sharing- Jan 1 -	12,062.18
Fund 01 - General Fund Total:					12,062.18
Vendor CHAFFEE COUNTY COMMISSIONERS Total:					12,062.18
Vendor: Chaffee County Public Health					
Fund: 01 - General Fund					
16193	Chaffee County Public Health	04/03/2014	01-230-4265	P.Rodriguez-Tuberculosis Scre	35.00
Fund 01 - General Fund Total:					35.00
Vendor Chaffee County Public Health Total:					35.00
Vendor: Chaffee County Victims Advocate					
Fund: 01 - General Fund					
16194	Chaffee County Victims Advoc	04/03/2014	01-2051	Mar 2014 Monthly collections	150.00
Fund 01 - General Fund Total:					150.00
Vendor Chaffee County Victims Advocate Total:					150.00
Vendor: CHIEF SUPPLY					
Fund: 01 - General Fund					
16195	CHIEF SUPPLY	04/03/2014	01-210-4261	200 evidence bags for PD	71.47
Fund 01 - General Fund Total:					71.47
Vendor CHIEF SUPPLY Total:					71.47
Vendor: CIRSA					
Fund: 01 - General Fund					
16196	CIRSA	04/03/2014	01-130-4380	2nd Qtr 2014 Property & Casu	14,950.88
Fund 01 - General Fund Total:					14,950.88
Fund: 02 - Water Enterprise Fund					
16196	CIRSA	04/03/2014	02-710-4380	2nd Qtr 2014 Property & Casu	2,790.83
Fund 02 - Water Enterprise Fund Total:					2,790.83
Fund: 07 - Airport Enterprise Fund					
16196	CIRSA	04/03/2014	07-830-4380	2nd Qtr 2014 Property & Casu	2,192.79
Fund 07 - Airport Enterprise Fund Total:					2,192.79
Vendor CIRSA Total:					19,934.50
Vendor: CO. Department of Revenue					
Fund: 01 - General Fund					
DFT0002193	CO. Department of Revenue	04/03/2014	01-2118	State WH	1,320.21
Fund 01 - General Fund Total:					1,320.21
Fund: 02 - Water Enterprise Fund					
DFT0002193	CO. Department of Revenue	04/03/2014	02-2118	State WH	246.39
Fund 02 - Water Enterprise Fund Total:					246.39

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Board of Trustees Expenditure Report

Payment Dates: 4/3/2014 - 4/11/2014

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Fund: 07 - Airport Enterprise Fund					
DFT0002193	CO. Department of Revenue	04/03/2014	07-2118	State WH	165.40
Fund 07 - Airport Enterprise Fund Total:					165.40
Vendor CO. Department of Revenue Total:					1,732.00
Vendor: COLLEGIATE PEAKS BANK					
Fund: 01 - General Fund					
16197	COLLEGIATE PEAKS BANK	04/03/2014	01-2126	HSA Contributions	525.01
16197	COLLEGIATE PEAKS BANK	04/03/2014	01-2126	HSA Employer Contributions	177.50
Fund 01 - General Fund Total:					702.51
Fund: 02 - Water Enterprise Fund					
16197	COLLEGIATE PEAKS BANK	04/03/2014	02-2126	HSA Contributions	112.49
16197	COLLEGIATE PEAKS BANK	04/03/2014	02-2126	HSA Employer Contributions	42.50
Fund 02 - Water Enterprise Fund Total:					154.99
Fund: 07 - Airport Enterprise Fund					
16197	COLLEGIATE PEAKS BANK	04/03/2014	07-2126	HSA Contributions	75.00
16197	COLLEGIATE PEAKS BANK	04/03/2014	07-2126	HSA Employer Contributions	30.00
Fund 07 - Airport Enterprise Fund Total:					105.00
Vendor COLLEGIATE PEAKS BANK Total:					962.50
Vendor: Colorado Department of Revenue					
Fund: 01 - General Fund					
16198	Colorado Department of Reve	04/03/2014	01-2133	Account 26715641-Timothy E.	42.38
Fund 01 - General Fund Total:					42.38
Vendor Colorado Department of Revenue Total:					42.38
Vendor: Consolidated Communications Network of Colorado					
Fund: 01 - General Fund					
16199	Consolidated Communication	04/03/2014	01-210-4432	2014 CCNC Membership fee f	100.00
16199	Consolidated Communication	04/03/2014	01-410-4432	2014 CCNC membership fees	100.00
Fund 01 - General Fund Total:					200.00
Vendor Consolidated Communications Network of Colorado Total:					200.00
Vendor: Dale R. Enck					
Fund: 01 - General Fund					
16200	Dale R. Enck	04/03/2014	01-125-4410	Municipal Court- Mar 2014	576.00
Fund 01 - General Fund Total:					576.00
Vendor Dale R. Enck Total:					576.00
Vendor: DANA KEPNER COMPANY					
Fund: 02 - Water Enterprise Fund					
16201	DANA KEPNER COMPANY	04/03/2014	02-710-4561	2 rubber main valves	126.54
Fund 02 - Water Enterprise Fund Total:					126.54
Vendor DANA KEPNER COMPANY Total:					126.54
Vendor: Dee Miller					
Fund: 01 - General Fund					
16202	Dee Miller	04/03/2014	01-310-4481	Per diem-3B,3L,4D-Tyler Conf.	155.00
Fund 01 - General Fund Total:					155.00
Vendor Dee Miller Total:					155.00
Vendor: Dixon Villers					
Fund: 01 - General Fund					
16203	Dixon Villers	04/03/2014	01-230-4480	Reimb-meals-Fire/Arson Scen	24.60
Fund 01 - General Fund Total:					24.60
Vendor Dixon Villers Total:					24.60
Vendor: Environmental Systems Research Institute, Inc.					
Fund: 01 - General Fund					
16204	Environmental Systems Resea	04/03/2014	01-310-4510	2 ArcGIS for Desktop, 1 ArcGI	1,800.00
Fund 01 - General Fund Total:					1,800.00
Vendor Environmental Systems Research Institute, Inc. Total:					1,800.00

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Board of Trustees Expenditure Report

Payment Dates: 4/3/2014 - 4/11/2014

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: Firehawk Condominiums					
Fund: 07 - Airport Enterprise Fund					
16205	Firehawk Condominiums	04/03/2014	07-2060	2013-80% Hangar rent,Army	23,244.00
Fund 07 - Airport Enterprise Fund Total:					23,244.00
Vendor Firehawk Condominiums Total:					23,244.00
Vendor: Fly-Low Publications					
Fund: 07 - Airport Enterprise Fund					
16206	Fly-Low Publications	04/03/2014	07-830-4416	1/4 page ad - continuous run	213.00
Fund 07 - Airport Enterprise Fund Total:					213.00
Vendor Fly-Low Publications Total:					213.00
Vendor: FPPA Colorado					
Fund: 01 - General Fund					
DFT0002185	FPPA Colorado	04/03/2014	01-2115	Police Death, Disability, & Acci	230.98
DFT0002186	FPPA Colorado	04/03/2014	01-2131	Police Pension Benefit (Emplo	244.80
DFT0002187	FPPA Colorado	04/03/2014	01-2131	Police Pension Benefit (Emplo	783.07
DFT0002188	FPPA Colorado	04/03/2014	01-2131	Police Pension (Employer Con	946.27
DFT0002189	FPPA Colorado	04/03/2014	01-2115	FPPA 457 Voluntary Contribut	116.93
Fund 01 - General Fund Total:					2,322.05
Vendor FPPA Colorado Total:					2,322.05
Vendor: FRONT RANGE FIRE APPARATUS					
Fund: 01 - General Fund					
16207	FRONT RANGE FIRE APPARAT	04/03/2014	01-230-4233	Pressure switch for Fire equip	49.33
Fund 01 - General Fund Total:					49.33
Vendor FRONT RANGE FIRE APPARATUS Total:					49.33
Vendor: HI ROCKY STORE					
Fund: 01 - General Fund					
16208	HI ROCKY STORE	04/03/2014	01-330-4213	BVTV headphones and speake	39.48
16208	HI ROCKY STORE	04/03/2014	01-210-4216	UHF jack for BVPD	5.99
16208	HI ROCKY STORE	04/03/2014	01-210-4213	Wireless mouse for BVPD	29.99
16208	HI ROCKY STORE	04/03/2014	01-330-4213	Electrical tape for BVTV	8.98
Fund 01 - General Fund Total:					84.44
Vendor HI ROCKY STORE Total:					84.44
Vendor: IRS					
Fund: 01 - General Fund					
DFT0002190	IRS	04/03/2014	01-2117	Federal Withholding	4,119.69
DFT0002191	IRS	04/03/2014	01-2116	Social Sec W/H & exp	3,540.00
DFT0002192	IRS	04/03/2014	01-2116	Medicare W/H & Exp	1,205.96
Fund 01 - General Fund Total:					8,865.65
Fund: 02 - Water Enterprise Fund					
DFT0002190	IRS	04/03/2014	02-2117	Federal Withholding	655.41
DFT0002191	IRS	04/03/2014	02-2116	Social Sec W/H & exp	937.02
DFT0002192	IRS	04/03/2014	02-2116	Medicare W/H & Exp	219.14
Fund 02 - Water Enterprise Fund Total:					1,811.57
Fund: 07 - Airport Enterprise Fund					
DFT0002190	IRS	04/03/2014	07-2117	Federal Withholding	519.50
DFT0002191	IRS	04/03/2014	07-2116	Social Sec W/H & exp	620.78
DFT0002192	IRS	04/03/2014	07-2116	Medicare W/H & Exp	145.16
Fund 07 - Airport Enterprise Fund Total:					1,285.44
Vendor IRS Total:					11,962.66
Vendor: Janice Scar					
Fund: 01 - General Fund					
16209	Janice Scar	04/03/2014	01-115-4407	April 1, 2014 Election Judge s	100.00
Fund 01 - General Fund Total:					100.00
Vendor Janice Scar Total:					100.00

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Board of Trustees Expenditure Report

Payment Dates: 4/3/2014 - 4/11/2014

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: JK Mechanical Design LLC					
Fund: 01 - General Fund					
16210	JK Mechanical Design LLC	04/03/2014	01-310-4430	9 24x36 scanned maps to PDF	27.00
Fund 01 - General Fund Total:					27.00
Vendor JK Mechanical Design LLC Total:					27.00
Vendor: Judy Nyberg					
Fund: 01 - General Fund					
16211	Judy Nyberg	04/03/2014	01-210-4481	Per diem-1B,1L,2D-Excel Basic	65.00
Fund 01 - General Fund Total:					65.00
Vendor Judy Nyberg Total:					65.00
Vendor: Liberty National Life Insurance Company					
Fund: 01 - General Fund					
16212	Liberty National Life Insuranc	04/03/2014	01-2127	Liberty Life Insurance	80.48
16212	Liberty National Life Insuranc	04/03/2014	01-2127	Liberty Life Insurance	80.47
16212	Liberty National Life Insuranc	04/03/2014	01-120-4116	Mar 2014 adjustment for rou	-0.01
Fund 01 - General Fund Total:					160.94
Fund: 02 - Water Enterprise Fund					
16212	Liberty National Life Insuranc	04/03/2014	02-2127	Liberty Life Insurance	40.04
16212	Liberty National Life Insuranc	04/03/2014	02-2127	Liberty Life Insurance	40.05
Fund 02 - Water Enterprise Fund Total:					80.09
Vendor Liberty National Life Insurance Company Total:					241.03
Vendor: Marjorie Gray					
Fund: 01 - General Fund					
16213	Marjorie Gray	04/03/2014	01-115-4407	April 1, 2014 Election Judge s	100.00
Fund 01 - General Fund Total:					100.00
Vendor Marjorie Gray Total:					100.00
Vendor: Matrix Internet					
Fund: 01 - General Fund					
16214	Matrix Internet	04/03/2014	01-130-4414	Apr 2014 Internet service	110.00
16214	Matrix Internet	04/03/2014	01-210-4414	Apr 2014 Internet service	55.00
16214	Matrix Internet	04/03/2014	01-410-4414	Apr 2014 Internet service	55.00
Fund 01 - General Fund Total:					220.00
Fund: 07 - Airport Enterprise Fund					
16214	Matrix Internet	04/03/2014	07-830-4414	Apr 2014 Internet service	55.00
Fund 07 - Airport Enterprise Fund Total:					55.00
Vendor Matrix Internet Total:					275.00
Vendor: Metro Office Solutions					
Fund: 01 - General Fund					
16215	Metro Office Solutions	04/03/2014	01-210-4211	Return damaged wall files for	-82.66
16215	Metro Office Solutions	04/03/2014	01-210-4211	Note pads,storage drawers, b	146.42
16215	Metro Office Solutions	04/03/2014	01-130-4211	Eraser refills, mechanical pen	11.08
16215	Metro Office Solutions	04/03/2014	01-210-4211	Hanging expandable files, han	38.68
16215	Metro Office Solutions	04/03/2014	01-130-4211	Copy paper	110.04
16215	Metro Office Solutions	04/03/2014	01-130-4213	Toner cartridge-Color Brother	57.28
16215	Metro Office Solutions	04/03/2014	01-310-4213	Toner cartridge-Color Brother	57.29
16215	Metro Office Solutions	04/03/2014	01-410-4211	Copy paper	55.02
16215	Metro Office Solutions	04/03/2014	01-410-4211	Copy paper	55.02
16215	Metro Office Solutions	04/03/2014	01-135-4211	2 boxes manila file folders	26.40
Fund 01 - General Fund Total:					474.57
Vendor Metro Office Solutions Total:					474.57
Vendor: Michael Hickman					
Fund: 01 - General Fund					
16216	Michael Hickman	04/03/2014	01-135-4481	Per diem-3B,3L,4D-Tyler Conf.	155.00
Fund 01 - General Fund Total:					155.00
Vendor Michael Hickman Total:					155.00

Board of Trustees Expenditure Report

Payment Dates: 4/3/2014 - 4/11/2014

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: Miranda Schumann					
Fund: 01 - General Fund					
16217	Miranda Schumann	04/03/2014	01-135-4481	Per diem-3B,3L,4D-Tyler Conf.	155.00
				Fund 01 - General Fund Total:	155.00
				Vendor Miranda Schumann Total:	155.00
Vendor: Moore Medical, LLC					
Fund: 01 - General Fund					
16218	Moore Medical, LLC	04/03/2014	01-230-4210	CPR lung bag	43.89
				Fund 01 - General Fund Total:	43.89
				Vendor Moore Medical, LLC Total:	43.89
Vendor: Patricia J. Perez					
Fund: 02 - Water Enterprise Fund					
16219	Patricia J. Perez	04/03/2014	02-710-4481	Per diem-3B,3L,4D-Tyler Conf.	155.00
				Fund 02 - Water Enterprise Fund Total:	155.00
				Vendor Patricia J. Perez Total:	155.00
Vendor: Peak Performance Imaging Solutions					
Fund: 01 - General Fund					
16220	Peak Performance Imaging So	04/03/2014	01-110-4430	Copy costs-Mar 2014	4.45
16220	Peak Performance Imaging So	04/03/2014	01-120-4430	Copy costs-Mar 2014	8.62
16220	Peak Performance Imaging So	04/03/2014	01-130-4430	Copy costs-Mar 2014	61.86
16220	Peak Performance Imaging So	04/03/2014	01-135-4430	Copy costs-Mar 2014	1.03
16220	Peak Performance Imaging So	04/03/2014	01-310-4430	Copy costs-Mar 2014	42.16
16220	Peak Performance Imaging So	04/03/2014	01-410-4430	Copy costs-Mar 2014	0.39
16220	Peak Performance Imaging So	04/03/2014	01-550-4430	Copy costs-Mar 2014	2.08
				Fund 01 - General Fund Total:	120.59
Fund: 02 - Water Enterprise Fund					
16220	Peak Performance Imaging So	04/03/2014	02-710-4430	Copy costs-Mar 2014	10.37
				Fund 02 - Water Enterprise Fund Total:	10.37
				Vendor Peak Performance Imaging Solutions Total:	130.96
Vendor: Pinnacol Assurance					
Fund: 01 - General Fund					
16221	Pinnacol Assurance	04/03/2014	01-130-4140	4th installment 2014 Workers	6,379.00
				Fund 01 - General Fund Total:	6,379.00
				Vendor Pinnacol Assurance Total:	6,379.00
Vendor: PLEASANT AVENUE NURSERY					
Fund: 02 - Water Enterprise Fund					
16222	PLEASANT AVENUE NURSERY	04/03/2014	02-710-4561	5lbs Ludwig's Natural Wonder	52.88
				Fund 02 - Water Enterprise Fund Total:	52.88
				Vendor PLEASANT AVENUE NURSERY Total:	52.88
Vendor: Response Technologies, Inc.					
Fund: 01 - General Fund					
16223	Response Technologies, Inc.	04/03/2014	01-115-4470	Election envelopes-outer, ret	120.00
				Fund 01 - General Fund Total:	120.00
				Vendor Response Technologies, Inc. Total:	120.00
Vendor: RG and Associates, LLC					
Fund: 01 - General Fund					
16178	RG and Associates, LLC	04/03/2014	01-310-4415	June 2013 Town Planning Ser	5,801.25
				Fund 01 - General Fund Total:	5,801.25
Fund: 02 - Water Enterprise Fund					
16224	RG and Associates, LLC	04/03/2014	02-710-4415	Mar 2014 Town Engineer serv	3,474.60
				Fund 02 - Water Enterprise Fund Total:	3,474.60
Fund: 03 - Capital Improvement Fund					
16224	RG and Associates, LLC	04/03/2014	03-415-4861	2014 Drainage Report-West o	4,658.64
16224	RG and Associates, LLC	04/03/2014	03-415-4861	2014 Roadway Improvements	10,524.25

Board of Trustees Expenditure Report

Payment Dates: 4/3/2014 - 4/11/2014

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
16224	RG and Associates, LLC	04/03/2014	03-415-4861	South Main intersection desig	118.00
Fund 03 - Capital Improvement Fund Total:					15,300.89
Vendor RG and Associates, LLC Total:					24,576.74

Vendor: ROCKY MOUNTAIN LUMBER & HARDWARE

Fund: 01 - General Fund					
16225	ROCKY MOUNTAIN LUMBER	04/03/2014	01-410-4216	2x4 std & btr hem fir, and coa	34.94
16225	ROCKY MOUNTAIN LUMBER	04/03/2014	01-510-4242	Mineral spirits & 2x10 btr he	94.49
16225	ROCKY MOUNTAIN LUMBER	04/03/2014	01-510-4242	Chip brush sets, pail,	48.50
16225	ROCKY MOUNTAIN LUMBER	04/03/2014	01-550-4710	"Race in Progress" signs for R	55.33
Fund 01 - General Fund Total:					233.26
Vendor ROCKY MOUNTAIN LUMBER & HARDWARE Total:					233.26

Vendor: SALIDA AUTO PARTS

Fund: 01 - General Fund					
16226	SALIDA AUTO PARTS	04/03/2014	01-210-4232	Mar 2014-2-550018-Sever ser	110.78
16226	SALIDA AUTO PARTS	04/03/2014	01-230-4216	Mar 2014-Epoxy,non chlor br	19.02
16226	SALIDA AUTO PARTS	04/03/2014	01-410-4234	Mar 2014-4 Rotella	51.96
Fund 01 - General Fund Total:					181.76
Vendor SALIDA AUTO PARTS Total:					181.76

Vendor: SALIDA HOSPITAL DISTRICT

Fund: 01 - General Fund					
16227	SALIDA HOSPITAL DISTRICT	04/03/2014	01-210-4451	Hospital charges - T.Pearson-	291.12
16227	SALIDA HOSPITAL DISTRICT	04/03/2014	01-210-4451	Hospital charges - J. Wade - n	171.70
16227	SALIDA HOSPITAL DISTRICT	04/03/2014	01-210-4451	Hospital charges - Z. Adams -	291.12
16227	SALIDA HOSPITAL DISTRICT	04/03/2014	01-210-4451	Hospital charges - C.Wood - N	291.12
Fund 01 - General Fund Total:					1,045.06
Vendor SALIDA HOSPITAL DISTRICT Total:					1,045.06

Vendor: SANGRE DE CRISTO ELECTRIC ASS'N.

Fund: 01 - General Fund					
16228	SANGRE DE CRISTO ELECTRIC	04/03/2014	01-550-4724	9 pedometers for Wellness St	45.00
Fund 01 - General Fund Total:					45.00
Vendor SANGRE DE CRISTO ELECTRIC ASS'N. Total:					45.00

Vendor: Scott Reynolds

Fund: 01 - General Fund					
16229	Scott Reynolds	04/03/2014	01-310-4481	Per diem-3B,3L,4D-Tyler Conf.	155.00
Fund 01 - General Fund Total:					155.00
Vendor Scott Reynolds Total:					155.00

Vendor: Tim Jaster

Fund: 01 - General Fund					
16230	Tim Jaster	04/03/2014	01-410-4541	50% Wayfinding Signs project	2,000.00
Fund 01 - General Fund Total:					2,000.00
Vendor Tim Jaster Total:					2,000.00

Vendor: Tischer Telecommunications

Fund: 01 - General Fund					
16231	Tischer Telecommunications	04/03/2014	01-210-4532	4 Refurbished phones for BVP	600.00
16231	Tischer Telecommunications	04/03/2014	01-210-4422	PD 18 circuit terminations	833.85
16231	Tischer Telecommunications	04/03/2014	01-210-4422	Installed 5th line for Dedicate	56.25
Fund 01 - General Fund Total:					1,490.10
Fund: 03 - Capital Improvement Fund					
16231	Tischer Telecommunications	04/03/2014	03-210-4831	Moved PD phone system to N	225.00
Fund 03 - Capital Improvement Fund Total:					225.00
Vendor Tischer Telecommunications Total:					1,715.10

Vendor: TOWN OF BUENA VISTA WATER FUND

Fund: 01 - General Fund					
16232	TOWN OF BUENA VISTA WAT	04/03/2014	01-140-4342	Monthly water charges Mar 2	29.00
16232	TOWN OF BUENA VISTA WAT	04/03/2014	01-150-4920	Monthly water charges Mar 2	29.00

Board of Trustees Expenditure Report

Payment Dates: 4/3/2014 - 4/11/2014

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
16232	TOWN OF BUENA VISTA WAT	04/03/2014	01-210-4342	Monthly water charges Mar 2	58.00
16232	TOWN OF BUENA VISTA WAT	04/03/2014	01-220-4342	Monthly water charges Mar 2	87.00
16232	TOWN OF BUENA VISTA WAT	04/03/2014	01-320-4342	Monthly water charges Mar 2	62.66
16232	TOWN OF BUENA VISTA WAT	04/03/2014	01-410-4342	Monthly water charges Mar 2	33.66
16232	TOWN OF BUENA VISTA WAT	04/03/2014	01-510-4342	Monthly water charges Mar 2	435.00
16232	TOWN OF BUENA VISTA WAT	04/03/2014	01-520-4342	Monthly water charges Mar 2	29.00
16232	TOWN OF BUENA VISTA WAT	04/03/2014	01-550-4342	Monthly water charges Mar 2	29.00
Fund 01 - General Fund Total:					792.32

Fund: 07 - Airport Enterprise Fund

16232	TOWN OF BUENA VISTA WAT	04/03/2014	07-830-4342	Monthly water charges Mar 2	29.00
Fund 07 - Airport Enterprise Fund Total:					29.00
Vendor TOWN OF BUENA VISTA WATER FUND Total:					821.32

Vendor: Verizon Wireless

Fund: 01 - General Fund

16233	Verizon Wireless	04/03/2014	01-210-4346	Mar 2014 Cell Phone Service	318.38
16233	Verizon Wireless	04/03/2014	01-230-4346	Mar 2014 Cell Phone Service	58.40
16233	Verizon Wireless	04/03/2014	01-550-4346	Mar 2014 Cell Phone Service	34.38
Fund 01 - General Fund Total:					411.16

Fund: 07 - Airport Enterprise Fund

16233	Verizon Wireless	04/03/2014	07-830-4346	Mar 2014 Cell Phone Service	70.91
Fund 07 - Airport Enterprise Fund Total:					70.91
Vendor Verizon Wireless Total:					482.07

Vendor: Yvonne Prentiss

Fund: 01 - General Fund

16234	Yvonne Prentiss	04/03/2014	01-230-4480	Reimb-meals-Fire/Arson Scen	56.40
Fund 01 - General Fund Total:					56.40
Vendor Yvonne Prentiss Total:					56.40

Grand Total:	125,992.37
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Report Summary

Fund Summary

Fund	Payment Amount
01 - General Fund	71,141.16
02 - Water Enterprise Fund	10,464.52
03 - Capital Improvement Fund	15,925.89
07 - Airport Enterprise Fund	28,460.80
Grand Total:	125,992.37

Account Summary

Account Number	Account Name	Payment Amount
01-110-4430	Printing Services	4.45
01-115-4407	Election Judges	400.00
01-115-4470	Election Forms / Supplie	120.00
01-120-4116	Medical / Dental / Vision	-0.01
01-120-4430	Printing Services	8.62
01-125-4410	Legal	576.00
01-130-4140	Workers Compensation I	6,379.00
01-130-4211	Office Supplies	121.12
01-130-4213	Computer Supplies	57.28
01-130-4380	PC / Liability Insurance	14,950.88
01-130-4414	IT Services	885.00
01-130-4430	Printing Services	61.86
01-130-4433	Dispatch Services	12,062.18
01-135-4211	Office Supplies	26.40
01-135-4430	Printing Services	1.03
01-135-4481	Restaurant Meals for Tr	310.00
01-140-4342	Water	29.00
01-140-4343	Sewer	68.00
01-140-4344	Natural Gas / Propone	196.13
01-140-4345	Telephone Service	280.12
01-150-4920	Chamber Building Water	29.00
01-2030	Bus Ticket Liability	364.44
01-2051	Victims Assistance Paya	150.00
01-210-4211	Office Supplies	102.44
01-210-4213	Computer Supplies	29.99
01-210-4216	Operating Supplies	5.99
01-210-4232	Vehicle Maintenance Su	300.78
01-210-4261	Investigation Supplies	71.47
01-210-4342	Water	58.00
01-210-4343	Sewer	74.80
01-210-4344	Natural Gas / Propone	162.02
01-210-4345	Telephone Service	21.81
01-210-4346	Cell Phone Service	318.38
01-210-4414	IT Services	415.00
01-210-4422	Office Equipment Repair	890.10
01-210-4432	Memberships / Dues	100.00
01-210-4451	Prisoner Medical Treatm	1,045.06
01-210-4481	Restaurant Meals for Tr	65.00
01-210-4532	Office Furniture Purchas	600.00
01-2115	FPPA Payables	347.91
01-2116	FICA Payable	4,745.96
01-2117	FWH Payable	4,119.69
01-2118	SWH Payable	1,320.21
01-2126	Health Savings Account	702.51
01-2127	Liberty Life Ins Payable	160.95
01-2130	CCOERA Payable	1,783.50
01-2131	FPPA Payable - Retireme	1,974.14
01-2132	CCOERA 457 Payable	570.51
01-2133	Garnishment Payable	42.38

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Account Summary

Account Number	Account Name	Payment Amount
01-220-4342	Water	87.00
01-220-4343	Sewer	68.00
01-220-4344	Natural Gas / Propone	273.54
01-220-4345	Telephone Service	361.52
01-230-4210	Medical Supplies	43.89
01-230-4216	Operating Supplies	19.02
01-230-4233	Equipment Maintenance	49.33
01-230-4265	Safety Precautions	35.00
01-230-4346	Cell Phone Service	58.40
01-230-4480	Travel & Training Costs	81.00
01-310-4213	Computer Supplies	57.29
01-310-4414	IT Services	150.00
01-310-4415	Professional Fees for Ou	5,801.25
01-310-4430	Printing Services	69.16
01-310-4481	Restaurant Meals for Tr	310.00
01-310-4510	Software costs	1,800.00
01-320-4342	Water	62.66
01-320-4343	Sewer	34.00
01-320-4344	Natural Gas / Propone	378.51
01-320-4414	IT Services	115.00
01-330-4213	Computer Supplies	48.46
01-410-4211	Office Supplies	110.04
01-410-4216	Operating Supplies	34.94
01-410-4234	Equipment Gas & Oil	51.96
01-410-4342	Water	33.66
01-410-4343	Sewer	34.00
01-410-4344	Natural Gas / Propone	557.97
01-410-4345	Telephone Service	208.29
01-410-4414	IT Services	70.00
01-410-4430	Printing Services	0.39
01-410-4432	Memberships / Dues	100.00
01-410-4541	Sign Purchases	2,000.00
01-510-4232	Vehicle Maintenance Su	12.00
01-510-4242	Park Maintenance Suppl	142.99
01-510-4342	Water	435.00
01-510-4343	Sewer	68.00
01-520-4342	Water	29.00
01-550-4342	Water	29.00
01-550-4346	Cell Phone Service	34.38
01-550-4414	IT Services	75.00
01-550-4430	Printing Services	2.08
01-550-4710	Event Expenses	55.33
01-550-4724	Fitness & Wellness Progr	45.00
02-2116	FICA Payable	1,156.16
02-2117	FWH Payable	655.41
02-2118	SWH Payable	246.39
02-2126	Health Savings Account	154.99
02-2127	Liberty Life Ins Payable	80.09
02-2130	CCOERA Payable	508.88
02-2132	CCOERA 457 Payable	82.49
02-710-4345	Telephone Service	156.45
02-710-4380	PC / Liability Insurance	2,790.83
02-710-4410	Legal	592.00
02-710-4415	Professional Fees for Ou	3,474.60
02-710-4430	Printing Services	10.37
02-710-4481	Restaurant Meals for Tr	310.00
02-710-4561	Water Infrastructure Ma	179.42
02-715-4344	Natural Gas / Propone	66.44

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Account Summary

Account Number	Account Name	Payment Amount
03-140-4815	Website	400.00
03-210-4831	Building Remodeling	225.00
03-415-4861	Street Reconstruction >	15,300.89
07-2060	Hangar Owner Liability	23,244.00
07-2116	FICA Payable	765.94
07-2117	FWH Payable	519.50
07-2118	SWH Payable	165.40
07-2126	Health Savings Account	105.00
07-2130	CCOERA Payable	141.86
07-2132	CCOERA 457 Payable	7.50
07-810-4440	Credit Card Processing F	46.00
07-830-4342	Water	29.00
07-830-4344	Natural Gas / Propone	717.00
07-830-4345	Telephone Service	87.90
07-830-4346	Cell Phone Service	70.91
07-830-4380	PC / Liability Insurance	2,192.79
07-830-4414	IT Services	155.00
07-830-4416	Advertising / Public Rela	213.00
	Grand Total:	125,992.37

Project Account Summary

Project Account Key	Payment Amount
None	121,215.73
10012	118.00
10013	4,658.64
	Grand Total:
	125,992.37

A-15



April 22nd , 2014

To: The Town of Buena Vista, CO Board of Trustees

From: Jill Van Deel / Airport Manager

Subject: Airport Report

- The Master Plan Process has begun for the airport. We utilized the services of an independent fee consultant required by the FAA to negotiate the fees with our consultant Aviation. Brandy Reitter and myself met via conference call with Aviation last Friday and we feel we received a very fair fee schedule for our Master Plan and Scope of Work. The contract is being prepared for your review on the next agenda.
- The Airport Master Plan is a study used to determine long-term development plans for an airport. Because air transportation is a vital community industry, it is important that the requirements to our airport be anticipated. It is also essential to reserve adequate resources to meet these identified needs. Airport master planning is a critical tool in determining needs and planning development at airports. That being said, the master planning process also provides opportunity for political entities and the public to participate in the development of aviation plans. It provides a framework for individual airport development programs consistent with short, intermediate and long-range system requirements and determines future financial requirements.

An airport master plan addresses the development needs for a 20-year time period. The master plan is a community's concept of the long-term development of its airport.

The master planning process considers the needs and demands of airport tenants, users, and the general public. The guiding principle of the master planning process is the development of a safe and efficient airport. It must also be responsive to area wide comprehensive transportation planning.

A Master Plan committee will be assembled and nominated by our airport board.

This committee will be comprised of local community members, business owners, officials and the aviation community. This will be a twelve to eighteen month process. Aviation will attend these meetings and there will be a website dedicated to the master plan process which will include facts and updates as the plan moves forward.

- We are currently working on a new ground lease for future hangar construction at the airport. It will be reviewed by the airport board and Jeff Parker. We will then present the lease to the Board of Trustees for review.
- We are issuing an RFQ for the Mandes' hangar appraisal as well as possible land acquisition of surrounding airport property. We will utilize remaining 2011 grant money to pay for these appraisals. The RFQ should be published in the next week.
- In the next couple of months, the airport will undergo a crack seal, fog seal and restripe of the airport runway, taxiway and ramps. 90% of this project will be funded by the FAA and CDOT Aeronautical. The airport will have a 10% match. This is an recurring five year maintenance project that we are currently due for. I joined forces with Rich Landreth and Public Works to bid the crack seal, so we could save money on the larger project for both departments.
- We are undergoing some staff changes at the airport. Two members of my airport staff have had other job opportunities for full time work. Therefore, I will be filling one part time staff member and one seasonal staff member for the summer season to fill these positions. They will both be certified and trained before the busy summer season begins.
- The spring season arrived with a lot of high winds and snow. This weather created some lower than normal traffic counts and fuel sales. We look forward to better numbers as good spring weather arrives and our tourism season is upon us once again.

Thank you,

Jill Van Deel



MEMORANDUM

To: Mayor and Board of Trustees
From: Mary Jo Bennetts, Town Clerk
Date: April 18, 2014
RE: Actions taken

Actions recently taken through the office of Town Clerk:

- Approved Liquor License Renewals: **Hotel & Restaurant Licenses for El Pairaiso Family Restaurant, 314 Charles; and Casa Del Sol, 333 N. Hwy. 24. A Brew Pub License** was approved for **Eddyline Pub & Brewery, 102 Linderman**. We are also processing a modification of premises for the Eddyline Pub & Brewery on Linderman Ave. with state liquor enforcement. This involves the new addition they are making to the Eddyline Pub & Brewery.
- Issued two **Special Event Liquor Licenses** to: **Friends of Browns Canyon** for a **May 9, 2014** event at the **Community Center, 5:00 pm – 11:00 pm**; and to **South Main Arts & Parks Trust** for **Paddle Fest** on **May 23, 24, 25, 12:00 pm – 10:00 pm** at **701 Front Loop**.
- Sold one (1) cemetery site.
- Certified the final election results to the Secretary of State's Office.
- New business license to **ATS Rocky Mtn., Inc.**, a business located in Centennial, CO that is a heating, ventilation & air conditioning contractor.
- Intergovernmental meeting is set for April 29, 2014 in the Pinon Room of the Community Center at 6:00 PM.

2014 BUENA VISTA MUNICIPAL ELECTION COSTS

Response Technologies, Inc.	
Absentee envelopes – outer and return	\$120.00
Postage	\$37.32
Election Judges' pay (4 at \$100.00 ea.)	\$400.00
City Market	
Breakfast, snacks, drinks for full day /judges	\$129.25
Judges' lunch and dinner	\$76.20
Billing for election expenses from Chaffee County	\$1779.29
TOTAL ELECTION COSTS	\$2542.06